

Audit Committee Agenda



Date: Friday, 27 January 2017

Time: 9.30 am

Venue: City Hall

Distribution:

Councillors: Nicola Beech, Nicola Bowden-Jones, Helen Godwin, Gary Hopkins, Olly Mead, Liz Radford, Clive Stevens and Ken Guy

Copies to:

Anna Klonowski Interim Strategic Director - Resources, Melanie Henchy-McCarthy, Alison Mullis Chief Internal Auditor, Janet Ditte Service Manager Finance, Shahzia Daya Service Director – Legal and Democratic Services, Denise Murray Service Director Finance, Nancy Rollason Service Manager Legal, Shana Johnson Democratic Services Manager, Andrea Dell Service Manager – Democratic Engagement , Tony Whitlock Principal Accountant, Steve Gregory (Democratic Services Officer), BDO External Auditor

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Date: 19 January 2017



Agenda

1. Welcome, Introductions and Safety Information

2. Declarations of Interest

To note any declarations of interest from the Councillors. They are asked to indicate the relevant agenda item, the nature of the interest and in particular whether it is a **disclosable pecuniary interest**.

Any declarations of interest made at the meeting which is not on the register of interests should be notified to the Monitoring Officer for inclusion.

3. Minutes of Previous Meeting

To agree the minutes of the previous meeting as a correct record.

(Pages 4 - 8)

4. Action sheet

(Page 9)

5. Public Forum

Up to 30 minutes is allowed for this item.

Any member of the public or Councillor may participate in Public Forum. The detailed arrangements for so doing are set out in the Public Information Sheet at the back of this agenda. Public Forum items should be emailed to democratic.services@bristol.gov.uk and please note that the following deadlines will apply in relation to this meeting:-

Questions - Written questions must be received 3 clear working days prior to the



meeting. For this meeting, this means that your question(s) must be received in this office at the latest by 5 pm on 23 January 2017.

Petitions and Statements - Petitions and statements must be received on the working day prior to the meeting. For this meeting this means that your submission must be received in this office at the latest by 12.00 noon on 26 January 2017.

6. Work Programme

To note the work programme.

(Page 10)

7. External Audit 2015/16 Grants Report

(Pages 11 - 19)

8. Corporate Risk register - Update

(Pages 20 - 46)

9. Metrobus - Governance and Risk (verbal update)

<https://democracy.bristol.gov.uk/documents/s8911/10%20-%20JTEC%20MetroBus%20Report%2028%2010%2016%20Final%20JP.pdf>

10. Applications for Dispensations

(Pages 47 - 179)

11. Information Item: Place Directorate Risk Register

<https://democracy.bristol.gov.uk/documents/s9500/12%20Risk%20Register.pdf>

12. Information item: Standards - Complaints received about Members of Council

(Pages 180 - 181)



Bristol City Council Minutes of the Audit Committee



25th November 2016 at 10 am

DISCLAIMER

The attached Minutes are DRAFT. Whilst every effort has been made to ensure the accuracy of the information and statements and decisions recorded in them, their status will remain that of a draft until such time as they are confirmed as a correct record at the subsequent meeting

Committee Membership:-

Councillor Nicola Beech; Councillor Nicola Bowden-Jones; Councillor Helen Godwin; Councillor Gary Hopkins; Councillor Olly Mead; Councillor Liz Radford; Councillor Clive Stevens.
Independent Member(s): Ken Guy, Vacancy

Members Present:-

Councillor Nicola Beech; Councillor Nicola Bowden-Jones; Councillor Gary Hopkins; Councillor Olly Mead; Councillor Liz Radford; Councillor Clive Stevens.
Independent Members: Ken Guy.

Officers in Attendance:-

Alison Mullis/Melanie Henchy-McCarthy Chief Internal Auditor, Matthew Hepenstal/Siobahn Jenkins - BDO External Auditors, Annabel Scholes Interim Service Director (Finance), Tony Whitlock Principal Accountant Corporate Finance, Shahzia Daya Service Director Legal & Democratic Services, Steve Gregory Democratic Services.

1. Welcome, introductions, apologies and safety information

Councillor Helen Godwin was not present.

Members of the Committee noted the resignation of Brenda McLennan (Independent Member) and offered their sincere thanks for the work Brenda had done and extended their best wishes to her for the future.

2. Declarations of Interest

None declared.

3. Minutes of 23 September 2016

The Minutes of the 23 September 2016 were agreed as an accurate record.

A number of points were then made by members as follows -



(1) A member expressed serious concern that the Metrobus report was not on this agenda as had been agreed at the last meeting. This was more concerning because it had also been agreed that the public would be kept informed via social media to allow them an opportunity to engage with this item. The Committee was advised that an informal agenda meeting had taken place with senior officers and the Chair whereby this item was not included on the agenda as there was concern about whether the report should go to Scrutiny or the Audit Committee. This matter had now been resolved.

The Chief Internal auditor gave a firm commitment that the Metrobus report would be on the agenda for the next meeting on 27 January 2017 and in the meantime a draft copy of the report would be circulated to all Audit Committee members for information and comments. The Service Director Legal & Democratic Services emphasised that, at its next meeting, the Audit Committee should only consider the report within its own terms of reference as it was not the Committee's role to consider wider scrutiny issues, as these would be considered by the appropriate scrutiny commission(s).

(2) A member who had submitted a statement to the last meeting about Bristol Port Authority Non-Executive role emphasised that the Port Authority had suggested that the person filling that role should not be an Avonmouth Councillor;

(3) Some members felt that training for new Audit Committee members was not adequate and requested that in future training be more appropriate, less broad, more scenario based and avoid use of professional jargon. The Service Director Legal & Democratic Services undertook to further discuss the concerns that had been raised and refer them for consideration by the Members Development Working Group;

(4) The Chair informed the Committee that Warmup Bristol was no longer on the Audit Committee Work Programme because the Place Scrutiny Commission was now considering this item;

(5) The Committee wished it to be emphasised that the criteria used in respect of the Honorary Aldermen/Women nominations at its last meeting on 23 September 2016, was the criteria approved by Full Council on 15 March 2016.

4. Action sheet of 23 September 2016

Actions were noted and that the reference to training for public sector internal audit standards should be 27 January 2017 not 25 November 2016.

5. Public Forum

Two statements were received and noted in respect of agenda item 11, Honorary Aldermen nominations and were taken into account prior to that item being considered. One statement was in support of one of the nominees and the other was not supportive of the process being brought back to this committee for further consideration. *(For the full transcript the Statements are held on public record by the Democratic Services team – democratic.services@bristol.gov.uk).*

6. Work Programme

The draft Work Programme was considered.



Some general comments were made during this item –

- (1) Concern about whether the Council could achieve its savings targets, Chair suggested approaching Councillor Craig Cheney Cabinet Member for Finance, Governance and Performance;
- (2) People Scrutiny Commission re libraries possible invitation to be made to all members of Council to an informal briefing;
- (3) In answer to a question it was confirmed that CIL funds had been set aside to financially assist the Arena project;
- (4) A member asked if meeting agendas could be sent out in advance of the reports as some felt the five day statutory rule was not adequate. Service Director Legal & Democratic Services to consider.

Resolved: that the Work Programme be noted.

7. Treasury Management - Mid-year Report

The Committee received a report from the Interim Service Director – Finance on the Treasury Management Mid-year Report for 2016/17.

The Committee was advised that the report met the Treasury Management regulatory requirement which obligated that the Council receive a mid-year treasury review report. The report also incorporated the requirements of the Prudential Code to ensure adequate monitoring of the Council's capital expenditure plans and prudential indicators (PIs).

With regard to debts and investment a member enquired why conventional loans had not been used rather than LOBO's (Lender option Borrower option). The Committee was informed that although this was possible, the decision to use LOBO's was based on circumstances that prevailed at the time and were considered to be in the best interests of the Council. This would be looked at again early next year when the LOBO's came up for renewal.

Resolved: that the report be noted.

8. Annual Audit Letter - BDO

The Committee received the Annual Audit Letter from BDO the Council's external auditors.

Points arising from discussion were –

- (1) Largest risk was the Council not achieving its savings targets but this was not an audit function;
- (2) All scrutiny commissions would look at their respective budgets;
- (3) A Section 114 Notice could be issued if budgets were not properly scrutinised and controlled however this would only be used as a last resort;
- (4) With regard to savings targets, concern was expressed that the Mayor and Council had not been fully aware of the amount to be saved. The Committee was assured that a governance structure was in place to accommodate this;
- (5) Noted that a governance report on the Change Programme savings would be considered by the Mayor in the near future and following a request for this item to be on the Audit Committee's work programme, members were advised that it was the Audit Committee's role to make sure that the governance happened rather than consider the report itself.



Resolved: that the report be noted.

9. Internal Audit Half-Year Report 2015/16

The Committee received a report from the Chief Internal Auditor which provided details of Internal Audit work for the period 1st April to 30th September 2016.

It was acknowledged that the report provided senior management and the Audit Committee with an illustration of how the Council was doing in terms of level of assurance and risk for 2016/17, together with the previous year's performance for reference, as well as a summary of the work carried out by Internal Audit in the first six months of the 2016/17 financial year.

A member asked if staff lower down in the organisation were able to play a significant role in helping to reduce risks associated with council business. The Chair asked senior officers to bear this in mind when discussions took place with the Directorate's.

Resolved: that the report be noted.

10. External Auditor Appointment Options

The Committee received a report from the Chief Internal Auditor regarding the arrangements for appointing an external auditor for the Council, following the closure of the Audit Commission and the end of the transitional arrangements at the conclusion of the 2017/18 audits.

The Committee was being asked to recommend to Full Council one of the options for appointing an external auditor for 2018/19. The recommended option was to 'opt in' to the PSAA (Public Sector Audit Appointments) 'sector led option', as this was considered likely to be the most financially advantageous. The Committee was also asked to consider whether the Council should seek to secure a common external auditor across its Devolution partners and potentially the Mayoral Combined Authority.

After consideration it was unanimously –

Resolved – that Full council, at its meeting on 13 December 2016, be recommended to 'opt in' to the PSAA 'sector led' option for the appointment of an external auditor for 2018/19 and that the Council should seek to secure a common external auditor across its Devolution partners and potentially the Mayoral Combined Authority.

11. Honorary Aldermen Nominations

The Committee received a report from the Service Director – Legal and Democratic Services to enable the Committee to consider and decide which nomination(s) should be recommended to Full Council for approval. The Audit Committee had received a report on this issue at its last meeting on 23 September 2016.

In answer to a question why this report had been brought to the Committee again the Service Director – Legal and Democratic Services explained that it had been requested by the Council's Party Group



Leaders. Members were further advised that during consideration of the nominations the Committee should place significant emphasis on the level of 'eminent service' they felt that the nominees had achieved for and on behalf of the Council, as this criteria was the statutory minimum test possible.

Some members of the Committee felt that this report should not be considered and therefore it was moved and seconded that the nominations be not considered.

On the motion being put to the vote there were three in favour, three against and one abstention. As resolution had not been achieved the Chair exercised his casting vote and voted against the motion. The motion was therefore lost.

The Committee then considered the proposed nominations as received –

Tess Green

With the nomination being put to the vote there were two in favour, four against and one abstention. The nomination was therefore refused.

Christian Martin

With the nomination being put to the vote there were two in favour, three against and two abstentions. The nomination was therefore refused.

12. Information Items:

A) Directorate Risk Registers

The Committee noted information reports in respect of the Neighbourhood and People Directorates Risk Registers.

B) Standards – Members of Council

The Committee noted that on 14 September 2016 a complaint was received about a member of the Council, from a local constituent about failing to arrange a meeting with the constituent which was considered to be a fundamental disregard of the constituent.

After investigation by the Service Director Legal and Democratic Services it was concluded that no action be taken. The Case was closed on 14 October 2016.

The meeting finished at 12.42 pm.

CHAIR



Audit Committee Action Sheet – 25 November 2016

Action number	Item/report	Action and Deadline	Responsible officer	Action taken
1	Public forum – Social Value	Investigate ‘scorecard’ process used by Neighbourhood Partnerships	MHM/AM	Pending
2	Training for public sector internal audit standards	Training to be arranged for members of AC	MHM/AM	Training to be held at 27/1 meeting
3	N/A	Quality of training issues for new Audit Committee members to be discussed with members and referred to Member Development Working Group	SD	Pending
4	N/A	Final agendas to possibly be sent out in advance of the reports rather than the standard five day statutory rule. Service Director Legal & Democratic Services to consider	SD	Pending
5	N/A	Metrobus report to go to next meeting on 27 January 2017. Draft copy of the report to be circulated to all Audit Committee members for information and comments asap	MHM/AM	Verbal report to AC on 27 January 2017

**AUDIT COMMITTEE
DRAFT WORK PROGRAMME 2016/17**

Meeting Date	Report Author	Report Details	Routine Work Programme or Requested?	Officer Providing Report	Reason for Report	Terms of Reference	Comments:
Friday 27 January 2017 9:30am	Training:	Role of the Audit Committee	Training	Strategic Director: Business Change	To clarify the role of the audit committee and that of the scrutiny commission.	N/A Clarity of role	Training provided on 18th January 2017
	External Audit:	2015/16 Grants Report	Routine Work Programme	BDO Lead - Matthew X Heppensal	To report on grant certification work and any issues identified.	Overseeing the work of external audit.	
	Internal Audit:	Corporate Risk register - Update	Routine Work Programme	Head of Internal Audit	Identifying the Council's key risks and how they are being managed.	Assurance that Risk Management arrangements are in place and effective.	
	Officer:	Metrobus - Governance and Risk (Point to Note) Verbal Update.	Requested by Audit Committee	Chair			
	Legal:	Member Standard Items: Applications for Dispensations (for Budget Council meeting)	Routine as required				
		Posthumous Alderman award (potentially subject to PGL approving)					
		For Information: Directorate Risk Register	Routine Work Programme	N/A	Directorate Risk Registers provided for assurance that they are in place and have been reviewed by scrutiny in line with Terms of reference	Assurance that Risk Management arrangements are in place and effective.	
Friday 24 March 2017 9:30am	Training:	To be Determined					
	Internal Audit:	Update on Council's Governance Framework Concluded from the work of IA.	Routine Work Programme	Head of Internal Audit	To provide the Committee with an understanding of the status of the Council's governance framework as concluded from IA work to date.	Overseeing the governance and control environment	
		Annual IA Plan for 2017/18	Routine Work Programme	Head of Internal Audit	To satisfy the committee that Internal Audit resources are being targetted at highest risks to provide assurances required by management and Audit Committee.	Overseeing internal audit activity	
		Updated Annual Governance Statement Action Plan	Routine Work Programme	Head of Internal Audit	To allow the committee to review the AGS action plan for new/emerging issues and progress in resolving issues.	Assurance that the Annual Governance Statement is an accurate reflection of arrangements. Overseeing the governance and control environment.	
	External Audit:	Audit Approach/Planning Letter 2017/18	Routine Work Programme	BDO Lead - Matthew X Heppensal	To advise the committee of the external audit plan and approach.	Overseeing the work of external audit	
		Information Items: Directorate Risk Register	Routine Work Programme	N/A - Information only	Directorate Risk Registers provided for assurance that they are in place and have been reviewed by scrutiny in line with Terms of reference	Assurance that Risk Management arrangements are in place and effective.	
Friday 26 May 2017 9:30am	Training:	To Be Determined:					
	Internal Audit:	Draft Audit Committee Annual Report to Council 2016/17	Routine Work Programme	Head of Internal Audit	To agree the Committee required Annual report to Council.	To provide assurance to full Council that the Committee has fulfilled its delegated responsibilities.	
		Risk Management Annual Report	Routine Work Programme	Head of Internal Audit	An overview of risk management arrangements in place at the Council and the extent to which the policy is in place and effective.	Overseeing risk management strategies.	
		Draft Annual Governance Statement 2016/17 and Updated Action Plan	Routine Work Programme	Head of Internal Audit	To allow the committee to input to the draft Annual governance statement and review the AGS action plan for new/emerging issues and progress in resolving issues.	Assurance that the Annual Governance Statement is an accurate reflection of arrangements. Overseeing the governance and control environment.	
		Internal Audit Annual Report 2016/17 (Including annual fraud update)	Routine Work Programme	Head of Internal Audit	To provide the Committee with the Head of Audit's annual Opinion on the Council's Control, Risk and Governance environment during the previous year.	Overseeing the work of Internal Audit and understanding the strength of the governance framework within the Council.	
	Finance:	Accounting Policies	Routine Work Programme	C Holme - Head of Corporate Finance			Reported to 3/9 of the Audit Committee WP reviewed
	Legal:	Member Standard Items:	Routine as required				
	Information Items:						

Audit Committee

27 January 2017



Report of: BDO LLP

Title: BDO's 2015/16 Grants report

Ward: City Wide

Officer Presenting Report: BDO LLP

Contact Telephone Number:

Recommendation

The Audit Committee note, and comment as appropriate, on BDO's Grants report for 2015/16

Summary

The report summarises the main issues arising from certification of grant claims and returns for the financial year ended 31 March 2016.



Policy

None affected by this report. The Audit Commission has statutory responsibility for inspection and assessment at the Council. BDO are the Council's appointed external auditors. In carrying out their audit and inspection duties they have to comply with the relevant statutory requirements, namely the Local Audit and Accountability Act 2014.

Consultation

1. **Internal**
Service Director Finance
2. **External**
None

Context

3. The report sets out details of the grant claims that have been subject to certification by us for the financial year ended 31 March 2016 and where the work has been completed and which include the following:
 - Housing Benefit Subsidy;
 - Teachers' Pensions contributions return ;
 - Innovate UK Project funded by the Technology Strategy Board;
 - Invest Bristol and Bath and where the Council is working with Bath and North East Somerset Council on a scheme funded by the Local Enterprise

Other Options Considered

3. None

Risk Assessment

4. None necessary for this report

Public Sector Equality Duties

5. None necessary for this report

Legal and Resource Implications**Legal**

None arising from this report

Financial**(a) Revenue**

None arising from this report

(b) Capital

None arising from this report

Land

Not Applicable

Personnel

Not Applicable

Appendices:

BDO's Grant report 2015/16

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

Background Papers:

None



BRISTOL CITY COUNCIL

GRANT CLAIMS AND RETURNS CERTIFICATION

Audit for the year ended 31 March 2016



INTRODUCTION

Purpose of the report

This report summarises the main issues arising from our certification of grant claims and returns for the financial year ended 31 March 2016.

Public Sector Audit Appointments Ltd (PSAA) regime

PSAA has a statutory duty to make arrangements for certification by the appointed auditor of the annual housing benefit subsidy claim.

We undertake the grant claim certification as an agent of PSAA, in accordance with the Certification Instruction (CI) issued by them after consultation with the Department for Work and Pensions (DWP).

After completion of the tests contained within the CI the grant claim can be certified with or without amendment or, where the correct figure cannot be determined, may be qualified as a result of the testing completed.

Other certification work

A number of grant claims and returns that were once included within the scope of the audit have now been removed. Funders may still seek external assurance over the accuracy of the claim or return but these reviews are now undertaken outside of our appointment by PSAA and under separate terms.

In 2015/16, this “other” certification work included work in connection with pension contributions for teachers employed by the Council and paid over to the Teachers’ Pension Scheme for the year to 31 March 2016.

Other pieces of work completed included certification of various returns and grant claims where the Council has been allocated funding and the funding body has sought assurance about the Council’s use of the funding. These include work in connection with the Innovate UK funded Venturer Project and the Invest Bristol and Bath project being funded by West of England LEP.

Our work in connection with the Ashton Vale to Temple Meads and Bristol City Centre MetroBus project funded by the Department for Transport (DfT) was substantially complete at the date of writing this report.

Fees

We reported our original fee proposals in our Audit Plan. The fee in connection with Teachers’ Pensions was increased to reflect additional costs incurred when we needed to undertake additional audit work after the initial sample testing was completed (see details on page 4).

We will continue to update the Audit Committee with the details of all non-audit assignments that we complete throughout the year.

Details of the fees charged for each of the projects undertaken is set out below.

AUDIT AREA	PLANNED FEES (£)	FINAL FEES (£)
Housing benefits subsidy	10,703	10,703
Other certification work		
Teachers’ pensions return	7,500	12,500
LEP - Invest Bristol and Bath	5,000	5,000
Innovate UK funded Venturer project	1,500	1,500
Ashton Vale to Temple Meads and Bristol City Centre Metrobus expenditure	4,500	4,500
Total certification fees	29,203	34,203

KEY FINDINGS

Set out below are the details of the grant claims that have been subject to certification by us for the financial year ended 31 March 2016 and where the work has been completed and which include the following:

- Housing Benefit Subsidy;
- Teachers' Pensions contributions return ;
- Innovate UK Project funded by the Technology Strategy Board; and
- Invest Bristol and Bath and where the Council is working with Bath and North East Somerset Council on a scheme funded by the Local Enterprise Partnership (LEP).

We are currently completing our procedures for the 2015/16 expenditure incurred on the Ashton Vale to Temple Meads and Bristol City Centre element of the MetroBus project . The Department for Transport (DfT) has allocated approximately £20 million as funding for 2015/16 and specified a range of procedures for completion as part of the terms of the funding. We have substantially completed our work and anticipate completing the DfT procedures by mid-February 2017.

The work in connection with the Innovate UK funded Venturer Project identified no significant issues to be reported to the Audit Committee.

HOUSING BENEFIT SUBSIDY

Local authorities responsible for managing housing benefit claim a subsidy towards the cost of these benefits from central government.

The final value of subsidy to be claimed by the Council for the financial year is submitted to central government on form MPF720A, which is subject to certification.

Our work programme includes testing a sample of claimant records to underlying records for each benefit type to confirm that benefit has been awarded in accordance with the relevant legislation and is shown in the correct cell on form MPF720A.

The methodology and sample sizes are prescribed by PSAA and DWP.

We have no discretion over how this methodology is applied.

The draft subsidy return provided for included a total amount of £184,769,245.

FINDINGS AND IMPACT ON RETURN

The testing of records requires both the auditor and the Council to test samples of claimants. In addition, where the testing that has been performed by the Council, we are required to perform additional sample testing to test the accuracy of the Council's own testing.

Samples of transactions were taken from the claim and in total, 200 records were checked during this process.

Errors with an aggregate value of approximately £5,000 were identified, although not all of the errors had an impact upon the subsidy claim. Where errors are identified in the testing that do affect subsidy, the impact of the error needs to be estimated across all of the claims (extrapolated) for that element of the claim. Where there is no impact on the subsidy claim we are required to report this within our qualification letter.

The testing of claimant records identified 35 individual errors with a total value of approximately £5,000. When the errors that did impact upon the claim were extrapolated across the whole of the population in that area, the impact on the claim amounted to approximately £75,000. The estimated impact is therefore significantly less than was the case in 2014/15.

We were required to report the information arising from the work in our qualification report which we submitted to the Department of Work and Pensions (DWP) together with the Council's subsidy claim on 28 November 2016.

The Council has received a request from DWP for further information and we are currently working with Council officers to provide the additional information that DWP have requested and expect that this will be concluded shortly.

DETAILED FINDINGS

TEACHERS' PENSIONS

FINDINGS AND IMPACT ON RETURN

Local authorities which employ teachers are required to deduct pension contributions and send them, along with employer's contributions, to the Teachers' Pensions office (the body which administers the Teachers' Pension Scheme on behalf of the Department for Education).

Individual teachers pay a contribution rate that is dependent upon actual salary and the contribution rates range from 7.4% for teachers earning less than £26,000 per annum to 11.7% for any teacher earning in excess of £75,000. In addition to the contributions made by individual teachers that are members of the scheme, the employer pays a further contribution and in 2015/16 this amounted to 14.1% for the period to 31 August 2015 and was increased to 16.4% on 1 September 2015. The aggregate pay for teachers in Bristol schools amounted to approximately £60 million in 2015/16 and total contributions to Teachers Pensions made by the Council amounted to approximately £15 million for the year.

These contributions are summarised on form EOYCa, which the Council is required to submit to Teachers' Pensions and in 2015/16 the Council paid approximately £15 million in contributions (both employers and employees).

The Department for Education requires that Form EOYC is certified but the work is not part of PSAA's certification regime.

We therefore agreed separate terms of engagement for this work and provided a limited assurance audit report and which we issued to the Council shortly before the 30 November 2016 deadline for submitting form EOYCa.

Although we did not qualify our audit report we did identify some errors in the EOYCa that was initially submitted to us for audit and these needed to be corrected.

In our testing, we identified one error where the incorrect Member Contribution Rate had been applied to one of teachers included in our sample for testing. It was therefore necessary to correct this error and also test further records for teachers with similar circumstances (in this case the error had arisen because the Council was recovering a previous overpayment and this had not been correctly treated for pension contribution rate purposes).

The additional testing of teachers with similar attributes identified that the error was not an isolated exception and affected other teachers with similar circumstances. This was investigated and the total error involving an adjustment of approximately £1,000 was corrected in the revised return that was ultimately submitted to Teachers' Pensions.

DETAILED FINDINGS

OTHER AREAS

FINDINGS AND IMPACT ON RETURN

Innovate and LEP funded scheme

Our work in connection with the expenditure incurred in connection with the Innovate UK project and the LEP funded project involved assessing a sample of transactions in connection with the scheme and testing to confirm that the expenditure had been correctly reported and was for items that were within the scheme rules.

Metrobus Scheme

The work in connection with the Metrobus scheme is substantially complete and we expect to finalise our testing by the end of January. In our testing we examine a sample of transactions and perform a range of audit tests including confirming the individual items of expenditure have been appropriately authorised.

There were no issues in connection with the Innovate Project or the LEP funded scheme.

In both cases a report was issued to the funder confirming that our work had not identified any issues that needed to be reported to the funder.

The work in connection with the DFT claim is substantially complete and no significant issues have been identified in the testing performed to date. Subject to receiving the outstanding items of information that has been requested from officers, we expect to be able to complete this assignment by the end of January.

The matters raised in our report prepared in connection with the audit are those we believe should be brought to the attention of the organisation. They do not purport to be a complete record of all matters arising. No responsibility to any third party is accepted.

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Audit Committee

27th January 2017

Report of: Strategic Director – Resources (Interim)/ Head of Internal Audit

Title: Corporate Risk Register Update - January 2017

Ward: Citywide

Officer Presenting Report: Melanie Henchy-McCarthy/ Alison Mullis,
Chief Internal Auditor (Job Share)

Contact Telephone Number: 0117 92 22063/22448

Recommendation

The Committee review the Corporate Risk Register (CRR) which is attached to this report at Appendix 3. This report has been shared with the Cabinet Member for Finance, Governance and Performance.

Summary

This report presents the CRR after its latest update. The CRR demonstrates that the council is currently facing some big risks with risk levels increasing in many areas. Going forward, it is anticipated that the CRR will be reviewed quarterly by the Strategic Leadership Team (SLT) with the Audit Committee receiving it twice a year.

The significant issues in the report are:

- Integration of risk with Corporate Planning processes (para 4.7 – 4.9)
- A summary of significant amendments made to the CRR (para 4.10 – 4.14)
- Emerging risks (para 4.15)
- The CRR detailing the risks and how they are being managed (Appendix 3)



Policy

1. This report is submitted in accordance with the Audit Committee's Terms of Reference which requires the Committee to provide independent assurance to the Council regarding the effectiveness of its strategic risk management arrangements. The CRR is administered in accordance with the Council's Risk Management Policy.

Consultation

2. **Internal**
Strategic Leadership Team (SLT)/Extended Leadership Team (ELT)/Officers
3. **External**
None

Context

- 4.1 The CRR is an integral element of the Council's strategic risk management arrangements and aims to support the delivery of the Council's objectives by setting out the strategic high level risks facing the Council in delivering its plans and how these risks are being managed.
- 4.2 The CRR is used by the SLT to monitor risk levels and take assurance that all necessary steps are being taken to ensure the risks are managed to a level acceptable to them. The CRR is underpinned by Directorate and operational risk registers. Directorate risk registers are reported quarterly to Scrutiny Committees and annually to the Audit Committee for information.
- 4.3 The Audit Committee last received the CRR to review and scrutinise at their meeting on 22nd July 2016. The updated CRR is shown at Appendix 3 to this report.

The Review Process

- 4.4 The review was facilitated and co-ordinated by Internal Audit staff who have provided an element of independent verification and challenge concerning the status of mitigations and further actions included in the register. Each officer named as a 'Responsible Officer' has reviewed the entries to confirm, or otherwise, that the current mitigations remain effective; provide a progress report for implementation of action plans previously agreed and identify new relevant mitigations and actions.
- 4.5 Each Risk Owner, or acting Risk Owner, has overviewed their updated risk to ensure it accurately reflects the position and risk level. The SLT has reviewed the register to ensure it is reflective of their views of the Council's strategic risks and ensures priority actions are in place to manage the risks. The ELT reviewed the risk register on 14 December 2016 and commented on risk levels and also on emerging risks.
- 4.6 A summary of the movements of the corporate risks and the direction of travel is provided at Appendix 1. The corporate risks are shown, plotted together on the Council's Risk Matrix to indicate how risk levels are assessed in terms of impact and likelihood, at Appendix 2.

Integration of Risk with Corporate Planning

- 4.7 The update of the CRR has taken place at the same time as the public consultation on the Council’s draft Corporate Strategy 2017-2022. The timetable for finalising the Corporate Strategy 2017-2022 does not allow for a CRR which fully reflects the Corporate Strategy 2017-2022 to be presented to this meeting of the Audit Committee. This CRR therefore is largely an update of the existing risks; having regard to future developments, where they are reflected in the Corporate Strategy. An indication of emerging new risks is also provided.
- 4.8 The next review of the CCR will encompass the corporate risks arising out of the finalised Corporate Strategy 2017-2022. This will be reported to the meeting of the Audit Committee in July 2017. Internal Audit will work with the Director of Strategy and Policy to try to embed risk management into the management processes around the Corporate Strategy 2017-2022.
- 4.9 A summary of the significant amendments made to the CRR is shown below. The overall trend of risk is that it is increasing. This is not surprising given the Council’s current position as set out in the consultation on the Corporate Strategy 2017-2022. Once the CRR has been reviewed again to reflect the risks associated with the final (post consultation) Corporate Strategy 2017-2022, agreement will be sought from the Mayor and Cabinet around whether the levels of risk are acceptable for each of the corporate risks or if additional actions are required to reduce risk level further. There is generally a cost associated with reducing levels of risk so it is important that the Mayor and Cabinet agree a realistic and acceptable level of risk for officers to deliver to.

Summary of Significant Amendments Made to the CRR

- 4.10 The following risk has been added to the CRR:
- Risk 12 - Cyber and Information Security - the Council loses; or is denied access to; or unauthorised persons gain access to critical and/or confidential data. Further to the significant number of cyber-attacks the Council is currently subjected to (circa 77,000 in December 2016) this risk has been added. Additionally, the increased availability of public ‘cloud based’ systems (such as ‘drop box’) increases the risk that staff will use such systems for storage of sensitive information without assessing the security and resilience of those systems. With staff turnover currently high and the changes to ways of working, ensuring staff understand these threats and the Council’s arrangements for managing them, is crucial.
- 4.11 The following risk has been removed from the CRR and therefore does not appear in any of the appendices:
- Former Risk 10 - Delivering Democracy – failing to deliver statutory elections and comply with all legal requirements. This risk has been removed following the delivery of the 4 year cycle of elections in 2016 and the review of the process undertaken. The risk around delivering the election of the Mayor of the new combined authority is being picked up under Risk 9 Devolution.

4.12 The current risk levels for the following risks have increased:

- Risk 4 - Infrastructure – major capital projects such as the Arena, MetroBus and rail improvements remain high profile. The city needs to deliver and maintain more infrastructure from homes to flood alleviation etc. Our assets are also ageing and require on- going repairs and renewal
- Risk 8 – Demographic and Service Pressures – this risk covers both the capacity and capability to effectively predict and manage demand for its services and to effectively commission and procure services to meet the changes in demand. Planning to meet demand in social care is a particular challenge for local authorities and health services nationally. Partnership working is effective and budget planning for MTFP is in place, but in a city with a growing and ageing population this remains a risk. The city is predicted to grow in population by 18% over the next twenty years. This growth will need to be serviced with public infrastructure such as schools, parks, transport etc. Consideration is being given to splitting this risk into two when the CRR is next updated
- Risk 11 - Trading Company Operations – all trading activity, whether privately or publically owned, runs the risk of failure, particularly in the early years/start-up phase. New trading companies are being considered. Ensuring the Council, the holding company and subsidiaries for all traded activities have the skills and capacity to understand the environments they are operating in is essential to reduce the risk of returns on investment by the Council being delayed or not achieved.

4.13 The current risk levels for the following risks have stayed the same:

- Risk 1 - Safeguarding – improvements in structures and systems have been achieved and partnership working is effective; however the demand for services is increasing and changes in service provision mean that the Council may have to accept a higher level of risk in the future
- Risk 2 - Organisational achievement and resilience – much work has been done to ensure the Council is focussed on and positioned (in terms of capacity, capability and resilience to future shocks) to close 2016/17 business, whilst developing and implementing strategic and financial plans for 2017/18 that will ensure delivery of the Mayoral priorities and corporate strategy
- Risk 3 – Governance - the governance framework to monitor the implementation of savings has been strengthened. The Council's overall governance framework is under review to ensure it is fit for purpose at this time when capacity is stretched and going forward
- Risk 5 - Community Resilience – a 'Bristol Resilience Strategy' has been launched which will mitigate the risk in part, though to a longer timescale. The developing Corporate Strategy has a focus on how we promote, maintain and enhance people's independence in their communities. The impact of leaving the European Union has yet to be seen
- Risk 6 - Finance – The Council has appointed a permanent S151 Officer and work is underway to transform the finance service. A rigorous approach has been taken to setting reserves and balances and exploring both internal and external factors that could have a final impact. The risk is anticipated to reduce further when the approach is approved by the Mayor and full Council

- Risk 7 - Educational attainment – Partnership structures and systems for monitoring and improving schools in the new Education landscape have developed; overall performance is improving; however there remain inequalities in provision and attainment across the city.

4.14 The current risk level for the following risk has decreased:

- Risk 9 - Devolution – the responsibility for laying the Devolution bill before Parliament lies with central government. If this occurs then the risk will need to be refocussed around the governance structures of the new Mayoral Combined Authority; this work on structures is underway, as is the planning for the election of a Mayor, on which the Council is leading. As the arrangements progress, other risks may also come to light.

Emerging and Currently Unquantified Risks

4.15 The following risk has been identified as a potential emerging risk; undoubtedly other risks will emerge as the Corporate Strategy 2017-2022 is finalised and implemented. Work is ongoing with management to identify and measure risk and ensure the Council is managing risk effectively:

- Impact of the health system reforms and health and social care integration, critical in the West of England; there is a need to continue to work with our city partners and better understand and monitor the impact of the changes the NHS are making on the Council and other public services.

5. The Audit Committee is recommended to review the Corporate Risk Register.

Other Options Considered

6. None necessary

Risk Assessment

7. Robust and effective strategic risk management arrangements are essential in helping the Council manage its business and deliver its priorities.

Public Sector Equality Duties

8a) Before making a decision, section 149 Equality Act 2010 requires that each decision-maker considers the need to promote equality for persons with the following “protected characteristics”: age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, sexual orientation. Each decision-maker must, therefore, have due regard to the need to:

- i) Eliminate discrimination, harassment, victimisation and any other conduct prohibited under the Equality Act 2010.
- ii) Advance equality of opportunity between persons who share a relevant protected characteristic and those who do not share it. This involves having due regard, in particular, to the need to --

- remove or minimise disadvantage suffered by persons who share a relevant protected characteristic;
 - take steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of people who do not share it (in relation to disabled people, this includes, in particular, steps to take account of disabled persons' disabilities);
 - encourage persons who share a protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.
- iii) Foster good relations between persons who share a relevant protected characteristic and those who do not share it. This involves having due regard, in particular, to the need to –
- tackle prejudice; and
 - promote understanding.

8b) None required for this report.

Legal and Resource Implications

Legal

None sought

(Legal advice provided by N/A)

Financial

(a) Revenue

None required for this report.

(b) Capital

None required for this report.

Land

Not applicable.

Personnel

Not applicable

Appendices:

Summary of Corporate Risk Movement/Direction of Travel (Appendix 1)

Corporate Risks Plotted on Risk Matrix (Appendix 2)

The Corporate Risk Register (Appendix 3)




LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985




Background Papers:




Directorate Risk Registers


Council's Risk Management Policy

Summary of Corporate Risk Movement/Direction of Travel to January 2017

	Risk Title	Risk Level Dec 2014	Risk Level Dec 2015	Risk Level July 2016	Risk Level January 2017	Target Risk Level (Risk Horizon)	Direction of travel
1	Safeguarding	Possible/ Critical (9)	Possible/ Critical (9)	Possible/ Critical (9)	Possible/ Critical (9)	Possible/ Critical (9) (Current and ongoing)	 Neutral – no change Improvements in structures and systems have been achieved and partnership working is effective; however the demand for services is increasing and changes in service provision mean that the Council may have to accept a higher level of risk in the future.
2	Organisation Achievement and Resilience	Possible/ Critical (9)	Possible/ Critical (9)	Probable/ Critical (12)	Probable/ Critical (12)	Possible/ Significant (6) (1 – 3 Years)	 Neutral – no change Much work has been done to ensure the Council is focussed on and positioned (in terms of capacity, capability and resilience to future shocks) to close 2016/17 business, whilst developing and implementing strategic and financial plans for 2017/18 that will ensure delivery of the Mayoral priorities and corporate strategy.
3	Governance	Probable / Significant (8)	Probable / Significant (8)	Probable / Significant (8)	Probable / Significant (8)	Possible/ Significant (6) (Current and ongoing)	 Neutral – no change The governance framework to monitor the implementation of savings has been strengthened. The Council's overall governance framework is under review to ensure it is fit for purpose at this time when capacity is stretched and going forward.

4	Infrastructure	Probable/ Catastrophic (16)	Probable/ Critical (12)	Probable/ Critical (12)	Likely/ Critical (15)	Possible /Critical (9) (5-10 Years)	 Risk increasing Major capital projects such as the Arena, MetroBus and rail improvements remain high profile. The city needs to deliver and maintain more infrastructure from homes to flood alleviation etc. Our assets are also ageing and require on-going repairs and renewal.
5	Community Resilience	Probable / Critical (12)	Likely / Critical (15)	Likely / Critical (15)	Likely / Critical (15)	Possible /Critical (9) (5 – 10 Years)	 Neutral – no change A 'Bristol Resilience Strategy' has been launched which will mitigate the risk in part, though to a longer timescale. The developing Corporate Strategy has a focus on how we promote, maintain and enhance people's independence in their communities. The impact of leaving the European Union has yet to be seen.
	Finance	Possible/ Critical (9)	Possible/ Critical (9)	Likely/ Critical (15)	Possible/ Critical (12)	Possible/ Significant (6) (1 – 5 Years)	 Risk reducing The Council has appointed a permanent S151 Officer and work is underway to transform the finance service. A rigorous approach has been taken to setting reserves and balances and exploring both internal and external factors that could have a final impact. The risk is anticipated to reduce further when the approach is approved by the Mayor and full Council.


7	Educational Attainment	Possible / Critical (9)	Possible/ Critical (9)	Possible/ Critical (9)	Possible/ Critical (9)	Unlikely/ Critical (6) (2 – 4 Years)	 Neutral – no change Partnership structures and systems for monitoring and improving schools in the new Education landscape have developed; overall performance is improving; however there remain inequalities in provision and attainment across the city.
8	Demographic and Service Pressures	Possible /Critical (9)	Possible/ Critical (9)	Possible/ Critical (9)	Probable/ Critical (12)	Unlikely /Critical (6) (2 – 4 years)	 Risk Increasing Planning to meet demand in social care is a particular challenge for local authorities and health services nationally. Partnership working is effective and budget planning for MTFP is in place, but in a city with a growing and ageing population this remains a risk. The city is predicted to grow in population by 18% over the next twenty years. This growth will need to be serviced with public infrastructure such as schools, parks, transport etc.
9	Devolution	N/A	Likely / Significant (10)	Likely / Significant (10)	Probable / Significant (8)	Unlikely / Significant (4) (Current and ongoing)	 Risk reducing Responsibility for laying the Devolution bill before Parliament now lies with central government. If this occurs then the risk will need to be refocused around the governance structures of the new Mayoral Combined Authority; this work on structures is underway, as is the planning for the election of a Mayor, on which the Council is leading. As the arrangements progress, other risks may also come to light.


11	Trading Company Operations	N/A	Possible/ Critical (9)	Possible/ Critical (9)	Probable / Critical (12)	Unlikely /Critical (6) (5 - 10 years)	 Risk increasing Ensuring the Council, the holding company and subsidiaries for all traded activities have the skills and capacity to understand the environments they are operating in is essential to reduce the risk of returns on investment by the Council being delayed or not achieved.
12	Cyber and Information Security	N/A	N/A	N/A	Probable/ Critical (12)	Probable/ Significant (8) (1 – 5 years)	New risk The number and sophistication of cyber attacks is increasing; the turnover of staff and changes to ways of working has also increased the risk of loss of data.


Council Corporate Risks January 2017 Plotted on Risk Matrix

Likelihood	6	Almost Certain	6	12	18	24
	5	Likely	5	10	15 4, 5	20
	4	Probable	4	8 3	12 2, 6, 8, 11, 12	16
	3	Possible	3	6 9	9 1, 7	12
	2	Unlikely	2	4	6	8
	1	Almost Impossible	1	2	3	4
			Marginal 1	Significant 2	Critical 3	Catastrophic 4
Impact						


1. Safeguarding
2. Organisational Achievement and Resilience
3. Governance
4. Infrastructure
5. Community Resilience
6. Finance
7. Educational Attainment
8. Demographic and Service Pressures
9. Devolution
11. Trading Company Operations
12. Information and Cyber Risk

Risk Overview	Current Mitigations in place and working effectively	Responsible Officer	Further Actions Required	Time-frame for Action	Responsible Officer for Action
1 Safeguarding - Risk Owner: John Readman					
Current Risk: Likelihood - Possible, Impact - Critical, Total Score 9	Safe recruitment processes / Disclosure and Barring Service checks for staff working with vulnerable adults, children and monitoring of commissioned services is robust.	Mike Hennessey/Ian Smith	The Independent chair of Bristol Safeguarding Adult's Board has overseen an overhaul of the Board; revised terms of reference for subgroups are in place; a new preventative strategy was approved at the Board in November 2016; all chief officers have signed a memorandum of understanding; both the Bristol Safeguarding Adults and Children's Boards are now serviced by a single business unit and recruitment is ongoing.	Ongoing	Mike Hennessey/ Ian Smith
Target Risk: Likelihood - Possible, Impact - Critical, Total Score 9	The Safeguarding Boards (Adults and Children) maintain oversight; monitoring performance, quality and learning from serious incidents; deliver training and lead on key strategic priorities, providing scrutiny and challenge where required. Both are independently chaired	Mike Hennessey/Ian Smith			
Risk Direction: Neutral 	Vulnerable Adults		Vulnerable Adults		
Risk Description: The Council fails to ensure adequate safeguarding measures are in place, resulting in harm or death to a vulnerable adult or child.	Best practice outlined in the Care Act 2014 is embedded in processes which are monitored and refinements made to as needed.	Mike Hennessey	The full roll out of updated approach to Making Safeguarding Personal has been completed. All relevant staff have been trained in the MSP approach and all tools are available.	Complete	Mike Hennessey
Causes: Lack of adherence to procedures, poor practice, lack of capacity.	Strong relationship with regional Quality Surveillance Group and Care Quality Commission. Six weekly meetings take place to collate intelligence to inform decision making around registered providers.	Mike Hennessey			
Consequences: Culpable for harm or fatality of vulnerable person. Litigation. Financial costs. Reputational damage.	Provider accreditation and quality assurance framework is in place for all providers.	Mike Hennessey	The 'Quality Assurance Framework' is now embedded into contracts for care homes, home care and, by the end of this year, community support services. The original QAF is now being revised to include learning and good practice from the initial phase. Delivered by December 2016.	31 December 2016	Mel Rogers
Horizon: Current and on-going	A Contracts and Quality Manager post is being recruited to, to be responsible for overseeing the quality of services delivered.	Mike Hennessey			
	Work with the Voluntary and Community Sector and Health Watch to support our quality assurance function. RSVP have been commissioned to do this.	Mike Hennessey	RSVP continue to provide a valuable "Lay Assessor" programme that enhances our quality work	Ongoing	Tim Wye/RSVP
	Thresholds guidance, accreditation and other key policies and Quality Assurance Frameworks are implemented. These are regularly reviewed in line with Care Assurance.	Ian Smith/ Mike Hennessey			
	Work with practitioners by effective use of continuing professional development, performance and supervision to ensure clarity of functions and understanding and implementation of best practice. Use professional capabilities framework to evaluate practice. Appointed a Principal Social Worker for Adults who is also a member of the	Ian Smith/ Mike Hennessey	All Team Managers have undertaken a professional development exercise and outcomes are being followed up.	Ongoing	Ian Smith/ Mike Hennessey
	Children		Children		
	An Early Help Service is now in place for children's services using a triage process to ensure that needs are met early, costs are minimised and pressure on social care is reduced.	Ian Smith			
	Comprehensive workforce development programme has been implemented.	Ian Smith			
	Children's Service Improvement plan is in place and focussed on key areas for improvement for safeguarding and children in care services. Implementation of the plan is overseen by an Improvement Board.	Ian Smith			
	A Child Sexual Exploitation Strategy led by the Bristol Safeguarding Children Board is in place and its effectiveness is being monitored.	Ian Smith			
	Regular monitoring of social workers caseloads to address any concerns about lack of capacity to meet demand.	Ian Smith			
	Housing - Reducing Homelessness		Housing - Reducing Homelessness		
	Working with private sector and voluntary and community sector providers to ensure an adequate supply of emergency accommodation for families. St Mungo's Broadway is commissioned to deliver outreach services to rough sleepers and a severe weather emergency protocol (SWEPE) is in place to support rough sleepers if there is severe weather. St Mungo's have also been commissioned to provide more shelter beds for rough sleepers and extra bed spaces have been provided. The city council is also making use of decommissioned council buildings for temporary accommodation to increase the supply of temporary accommodation at a more affordable rate.	Gillian Douglas	The commissioning process for emergency accommodation is underway jointly with South Glos. This is in 2 phases; firstly securing providers of night by night spot purchased accommodation which is complete; secondly securing longer term (and cheaper) block contracts, due to be completed 31 July. There are 10 providers on the framework, 8 of which bid to provide spot purchased accommodation and 5 of which currently do so (with the others thinking more long term). Because this type of accommodation is being procured via an open framework our procurement will be ongoing for the life of the framework; new entrants to the market and possibly new blocks of accommodation for the next 8 years.	Ongoing	Gillian Douglas
	Housing Advice – Website self service information is available for people affected by homelessness. Advice and guidance is also available to citizens through the CSP at 100 Temple Street.	Gillian Douglas			
	Ongoing location of a Social Worker in Housing Advice to respond to 16/17 year olds affected by homelessness. Joint working/training between Early Help and Housing Options is being monitored to ensure this interface is effective. Monitoring indicates is effective as service well used.	Gillian Douglas			

Risk Overview	Current Mitigations in place and working effectively	Responsible Officer	Further Actions Required	Time-frame for Action	Responsible Officer for Action
2 Organisational Achievement and Resilience - Risk Owner: Stephen Hughes (with SLT)					
Current Risk: Likelihood - Probable, Impact - Critical, Total Score 12	Draft corporate strategy 2017-22 and business plan 2017-18 with proposals for balancing budget published for consultation in October 2016. Considered by Scrutiny in October and November 2016. Work to implement proposals ongoing in Directorates. Consultation closes 5 January 2017. The potential impact of savings on communities is being monitored through the consultation and a series of Equality Relevance Checks and Equalities Impact Assessments.	SLT/ Di Robinson	Finalise corporate strategy and business plan reporting final proposals to Cabinet for agreement 24 January 2017 and Council for endorsement 21 February 2017.	28 February 2017	SLT/ Di Robinson
Target Risk: Likelihood - Possible, Impact - Significant, Total Score 6	Freeze on non-essential spending in place for all spend associated to activities that are not wholly and exclusively funded from; specific ring fenced grant, other external funding or funded from trading/operating income. Exceptions are where failing to act presents a statutory, regulatory, legal risk or imminent danger to the public or staff. Off-contract agency spend has been reviewed with all such contracts ended by 31st December 2016. Recruitment to permanent or temporary roles not considered business critical has been stopped.	SLT/ Stephen Hughes/ Denise Murray/ Shahzia Daya	Develop a performance plan to measure achievement against the Mayor's priorities, corporate strategy and business plan.	31 May 2017	Di Robinson
Risk Direction: Neutral 	Regular financial monitoring at each DLT and to SLT, key corporate boards (e.g. Capital Programme Board) and Cabinet.	SLT/ Denise Murray	Ongoing reporting of mitigating actions to achieve a balanced out-turn against budget for 2016/17 to be reported through the year.	Ongoing to 30 June 2017	SLT/ Denise Murray
Risk description: The Council fails to achieve its corporate strategy and business plan, maintain a balanced budget and be resilient in the short term - 2016/17 initially and medium term - 2017/18 onwards (see also CRR6 Finance).	Savings tracker in place with regular review for all services and a standing item on weekly SLT meeting agendas. The Chief Executive and s.151 Officer completed a further round of review meetings with each Directorate in early December and these will be ongoing in 2017.	Stephen Hughes/ SLT			
Causes: Increasing demand for services. Ongoing external funding reductions and changes in funding regimes. Under achievement in delivery of savings and delayed development / delivery of income generation proposals.	Programme of Voluntary Severance commenced August 2016 and ongoing to reduce workforce cost quickly to achieve in year savings. Informed by review of impact on the Council's structures, capacity and expertise to deliver services. A staff survey was undertaken in October and November 2016 giving staff the opportunity to share their experiences of working for the Council. The initial results of this were published in December 2016.	SLT/Nicki Beardmore	Publish the full outcomes of the staff survey and formulate action plans to address the issues raised.	SLT/Nicki Beardmore	31 March 2017
Consequences: Need to draw on general reserves, otherwise set aside for unforeseen emergencies. Weakened resilience to future shocks. Opportunities not realised. Failure to meet statutory duties and deliver Mayoral commitments. Reputational damage.	The Capital Programme has been reviewed by the Capital Board and some expenditure has been reprofiled into 2017/18 and beyond. The Property Board have reviewed the programme of capital disposals, identifying assets for sale in 2016/17. Reviews ongoing.	Capital Board/Property Board	A Directors' Working Group has been set up to review income generating opportunities. This group has been specifically tasked with reviewing all sources of income, to maximise income receipts.	Ongoing	Directors Working Group
Horizon: Short term to medium term: 1 – 5 years	Technical accounting adjustments have being considered to increase funding including: review of the use of reserves; use of new powers on the flexible use of capital receipts; a review of the Minimum Revenue Provision (MRP) Policy; a review of VAT to assess potential savings with initial data provided to external advisors to assess potential savings, which is free of charge, prior to commissioning a formal review.	Denise Murray			


Risk Overview	Current Mitigations in place and working effectively	Responsible Officer	Further Actions Required	Time-frame for Action	Responsible Officer for Action
3 Governance - Risk Owner: Anna Klonowski					
Current risk: Likelihood - Probable, Impact - Significant, Total Score 8	The Council has a constitution which sets out how the council operates and its decision making processes. It is published on the Council's website. The Constitution is reviewed annually in May and as necessary when issues requiring clarity are identified.	Shahzia Daya	A fundamental review of the constitution is underway following the change in Mayor and administration. The review will reflect the Mayoral model and the 4 year election cycle. The Constitutional Working Group involves Councillors and aims to complete by March 2017 with Full Council approval in May 2016 and then implementation and communication across the Council.	30 May 2017	Shahzia Daya
Target Risk: Likelihood - Possible, Impact - Significant, Total Score 6	The Council has a Local Code of Governance (the Code) which formally sets out the Council's governance arrangements. However this need to be reviewed to reflect the new Constitution. Each year the Council produces an Annual Governance Statement (AGS) which is published alongside the financial statements and describes how those arrangements have operated in practice in the year. The Code and AGS are based on CIPFA best practice guidance.	Melanie Henchy-McCarthy/Alison Mullis	The CIPFA guidance has changed for 2016/17 and the Mayor has asked the Code and AGS are more open and transparent than in previous years. The Code will be revised to reflect the new CIPFA guidance and the new constitution. A self- assessment against the new guidance is underway which will be reported through the Constitutional Review Group, whose views will inform the Code and 2016/17 AGS.	31 March 2017	Melanie Henchy-McCarthy/Alison Mullis
Risk Direction: Neutral 	A Senior Leadership Team is in place headed by an experienced interim Chief Executive (permanent appointment being progressed). The S151 Officer (Director of Finance) is a full member of SLT which reflects best practice.	SLT			
Risk description: The Council fails to comply with internal controls and to effectively meet the framework of obligations within the statutory Annual Governance Statement and the Code of Corporate Governance.	Statutory Officers have been appointed: Head of Paid Service, Monitoring Officer, Section 151 Officer, Director of Public Health, Head of Children and Adult Services, Senior Information Risk Owner, Scrutiny Officer. The Statutory Officers Group meets approximately 6 weekly. The Chief Internal Auditor also attends as appropriate.	Statutory Officers			
Cause: Organisational understanding of governance. Culture of non-compliance. Lack of adherence to financial/legal procedures. Conflicts between policy and key decisions. Insufficient business planning/ performance/risk management data and processes. Partnership governance poses particular difficulties where there may be a mismatch between culture, ambitions and priorities of different partners.	The Monitoring officer reviews statutory complaints against Councillors and legal requirements. These are reported periodically to the Audit Committee.	Shahzia Daya	Guidance on the members' declarations of interest, expenses and acceptance of gifts and hospitality is being refreshed as part of the review of the Constitution to better reflect the Mayoral model..	Shahzia Daya	30 May 2017
Consequence: Legal or financial non-compliance. Reputational damage. Loss of political confidence. Outcomes are not delivered. Special measures are enforced. Processes result in inefficiency and officer time wasted in servicing a bureaucracy. For partnerships; lost opportunities – strategic and financial and failure to agree and deliver common aims.	Full Council and Cabinet meetings include provision for public and Councillor questions to be responded to at the start of each meeting. User guides are available to help those wishing to raise questions, file petitions etc.	Shahzia Daya			
Horizon: Current and on-going	A Corporate Strategy for 2017-2022 which sets out the Council's priorities for the next 5 years has been published on the website for consultation. Consultation closes 5 January 2017 A Strategy and Policy Director has been appointed to turn the Mayor's vision and priorities within the strategy into action. This will include the development of a performance plan to track how well the Council is delivering against the Mayor's priorities and the needs of Bristol citizens.	SLT/Di Robinson	Report final proposals to Cabinet for agreement 24 January 2017 and Council for endorsement 21 February 2017. Develop a performance plan to measure achievement against the Mayor's priorities, corporate strategy and business plan.	28 February 2017, then 31 May 2017	SLT/Di Robinson
	A Forward Plan is in place to regulate that decision reports are written in good time to enable appropriate legal and other advice to be obtained before consideration. A new 'Decision Pathway' sets out clear guidance to officers of the required consultation that must take place for each type of decision required. This includes the whole process from inception of a new idea to full approval by Cabinet and Council and emphasises the role of Councillors in the process. A revised scheme of delegations has been put in place.	Shahzia Daya/Andrea Dell	The decision making process has been reviewed and is being refined to be more member focussed.	31 March 2017	Shahzia Daya
	An Overview and Scrutiny Management Board (OSMB) oversees an annual work programme of four Scrutiny Commissions that mirror the Council's Directorate Structure. Each Directorate Scrutiny Commission meets 10 times a year with OSMB meeting 4 times each year.	Shahzia Daya			
	Overview and Scrutiny monitor achievement of strategic ambitions via reports detailing progress against top level performance measures. These reporting arrangements continue to develop and focus on the departmental scrutiny commissions to ensure the detail information and action is available at the right level of the organisation.	Mark Wakefield	Further develop annual scrutiny work plans into a rolling plan for policy development and review by Scrutiny. Review the frequency and timing of meetings.	Ongoing	Andrea Dell

Risk Overview	Current Mitigations in place and working effectively	Responsible Officer	Further Actions Required	Time-frame for Action	Responsible Officer for Action
	A complete list of the Council's key policies including statutory and non-statutory policies was compiled in April 2016 and there is ongoing monitoring of when each policy requires refreshing.	Di Robinson			
	Corporate risk register in place, reviewed by SLT 3 monthly and Audit Committee 6 monthly. Corporate risks being refreshed to reflect corporate strategy as its is finalised.	SLT	Refreshed Corporate Risk Register fully reflecting corporate strategy to be reported to Audit Committee in July 2017.	31 July 2017	Alison Mullis/Melanie Henchy-McCarthy
	Directorate Risk Registers are in place and regular reporting ensures robust scrutiny of those registers with quarterly review by DLTs, 6 monthly submission to Scrutiny and annual submission to Audit Committee for assurance that Directorate risks are identified and managed.	Strategic Directors			
	Governance around identification and monitoring of savings has been improved. A team of Finance Managers and Business Partners are in place who work with Directorates to ensure that robust financial governance arrangements are in place and applied. The S151 Officer sets the appropriate framework and oversees compliance by Directorates working with SLT.	Denise Murray/SLT	Further enhance financial governance: <ul style="list-style-type: none"> Review of financial regulations and schemes of delegation. This will now be considered as part of the review of the Constitution. Upgrade of HR and Payroll systems Further integrate work of finance teams into Directorate working through Finance 'transformation' project. 	Slippage from 2015 to 31 May 2017. Slippage from 2015 ongoing. Ongoing into 2017/18.	Denise Murray
			For 2017/18 it is proposed to set an annual budget and outline propositions which set direction of travel for future years. An Medium Term Financial Plan is in development and will align to the Future Council Model and key priorities outlined in the Corporate Strategy.	30 September 2017	Denise Murray/ SLT
	Internal Audit completes a programme of risk based work to provide assurance around compliance, internal control, governance and risk management. The outcomes of internal audit work are reported through S151 Officer to SLT, the Audit Committee and the Mayor.	Alison Mullis/Melanie Henchy-McCarthy			
	The Corporate Strategy puts increased emphasis on the Council working in partnership across the public, business and community sectors, sharing responsibility for finding joint solutions for the challenges all are facing. The Mayor has established a 'City Office' to develop partnership working and partnership work will increase across the Council in line with the Future Council Model.	SLT/Di Robinson			
	The Corporate Strategy proposes to reshape the approach to civic engagement and local empowerment and reform Neighbourhood Partnerships.	SLT/Alison Comley	Reform Neighbourhood Partnerships	31 March 2018	SLT/ Alison Comley
	The Mayor, Cabinet, Councillors and senior management meet in both formal and informal settings to debate opportunities for partnership working and provide leadership which promotes a culture change towards delivering services jointly wherever possible and appropriate.	The Mayor, Cabinet, Councillors and SLT			
	The Commissioning and Procurement function has been consolidated within the People Directorate to create a standardised approach to commissioning and to provide advice, guidance, tools, templates and examples of good practice to Commissioning Officers across the Council. A Commissioning & Procurement Group (CPG) has been established to review projects and categories of spend across the Council and maximise opportunities to ensure value for money and consistency in engagement with suppliers, providers and markets.	Netta Meadows/ All Commissioning Officers			
	The Council has developed a Social Value Policy and Partnership Toolkit with close involvement of the voluntary and business sector. The toolkit is used as part of all major commissioning and procurement. Commissioners are required to consider what additional social value can be sought in our external contracts. This must be linked to the subject matter of the requirement, be included in the tender documentation and be included as part of the tender evaluation.	Netta Meadows/ All Commissioning Officers			


Risk Overview	Current Mitigations in place and working effectively	Responsible Officer	Further Actions Required	Time-frame for Action	Responsible Officer for Action
4 Infrastructure - Risk Owner: Barra Mac Ruairi					
Current risk: Likelihood - Likely, Impact - Critical, Total Score 15	The Capital Programme Board, constituted of the Strategic Leadership Team and ELT meets monthly to ensure capital investment is effectively prioritised to programmes and projects aimed at delivering and maintaining a sustainable infra-structure. The Board routinely reassesses and challenge the capital commitment and project slippage.	Barra Mac Ruairi	Further action undertaken during autumn 2016 was the re-profiling of the capital programme for 2016/17, reported to Cabinet in the P6 Cabinet report 6 December 2016.	Completed	Barra Mac Ruairi
Target Risk: Likelihood - Possible, Impact - Critical, Total Score 9	Additionally a number of strategic infrastructure projects are identified for delivery as part of the Strategic Economic Plan (SEP) (July 2014). Additional to this are the departments Capital Programmes and divisional works from surveying to delivery of maintenance. This is and cannot be a comprehensive list of all the infrastructure of the city as this is unknown i.e. underground, historic, orphaned assets. Uncertainties around funding continue for many projects, although there has been major success in securing funding for others (e.g. Metro bus, MetroWest, Open Programmable City and Avonmouth & Severnside).	Barra Mac Ruairi			
Risk Direction: Increasing 	The Place Directorate has an established PPP (Programmes, Projects and Performance) Board (June 2014) which has the overview of all PPP and resources applied to the Place departments activities. This is chaired by Strategic Director Place with the other Place directors as standing members. The divisional services feed in to this Board with their specific technical skills and programme development.	Barra Mac Ruairi			
Risk description: The Council fails to generate the investment necessary to maximise its influence upon the delivery and maintenance of a sustainable infrastructure which will support the City to grow and prosper.	The Devolution Deal will be a main source of infrastructure funding in the years ahead. Resources will need to be applied to ensure Bristol avails of the opportunity and integration with existing programmes.	Barra Mac Ruairi	A separate Devolution risk (CRR9) is included in the Corporate Risk Register.	Ongoing	Stephen Hughes
Cause: Reduced public sector funding impacting on the resources available. Currently a more uncertain future due to BREXIT.	As part of the PPP process within Place directorate there will be a strategic review of the Place elements of both the Corporate and Directorate risk registers as part of the new administration	Bill Edrich	Completed during autumn 2016 and reflected in the Corporate and Directorate Risk Registers.	Completed	Bill Edrich
	4.1 Transport Infrastructure		4.1 Transport Infrastructure		
Lack of adequate strategic planning and resources.	i) Joint Local Transport plan in place providing a robust policy basis.	Peter Mann	Joint Local Transport Plan is currently out to consultation as part of the Joint Spatial Plan.	31 December 2016	Adam Crowther
Lack of resilience to external factors beyond Council's influence e.g. changes in demand, rapidly growing population, the age profile of the population, legal challenges, and climate change. Lack of political / community buy-in. Construction, buildability and technical issues on scale of scheme.	ii) A Joint Transport Board is in place to oversee delivery of the major scheme work programme (not just MetroBus). The board, comprising all four WoE authorities and LEP business reps, meets quarterly to review progress and resolve issues.	Peter Mann			
Lack of joined up planning / decision making / effective project management.	iii) Funding for each of the 3 Metro Bus projects and integration programme has been agreed by Government. Legal agreements with partner authorities are in place. All 3 projects now in construction phase and due for completion Summer/Autumn 2017. Gateway	Peter Mann	An up-date on increased capital costs was reported to Cabinet in the P6 Cabinet report 6 December 2016.	Delivery ongoing	Peter Mann
Consequence: The City is unable to grow and prosper.	iv) Individual Metro Bus Projects - each project in the Metro Bus programme has a Project Board which meets every two months. Each Project Board comprises Heads of Transport from authorities sponsoring the scheme, the Senior Responsible Owners leading each of the projects, s151 Officer from the lead local authority and Service Directors from each of the authorities plus representatives of the West of England Partnership. Their role is to assess project and scheme progress, share assessments of risk and review the latest cost estimates.	Peter Mann			
Impact on community. Reputational damage.	v) Transport Further work to be programmed to assess the overall condition and cost of maintenance and renewal of existing transport assets including traffic signals, traffic control systems and structures including bridges, retaining walls and multi-storey car parks. Schedule to be set.	Peter Mann			
Loss of confidence in the Council and the city. Future investors are not attracted to Bristol. Operational impacts e.g. Transport problems.	4.2 Housing		4.2 Housing		
Long term uncertain revenue returns on finance borrowing for capital schemes. Risk of flooding.	i) Assess and deliver to objectively assessed housing need via effective Local Plan policies. Production of the West of England Joint Spatial Plan (JSP), taking on board the outcomes of the Strategic Housing Market Assessment (SHMA).	Zoe Wilcox	Joint Spatial Plan Emerging Spatial Strategy is currently out to consultation. This includes a WoE housing target in response to the SHMA. A refreshed Bristol Housing target will be established through the review of the Bristol Local Plan.	The JSP is anticipated to be adopted in late 2018. The Bristol Local Plan Review is commencing and is anticipated to be adopted in Autumn 2019.	Zoe Wilcox/ Sarah O'Driscoll
Horizon: Medium to long term	ii) Affordable Housing Programme Board and Bristol Retirement Living Board receive monthly exception reports to ensure that programmes are effectively implemented and annual delivery targets met.	Alistair Reid	This mitigation is being reviewed with reference to the outcomes of the Housing "Hot-house", more than the "Roof Strategy" document and the Mayor's manifesto commitment. Vis-a-vis identify alternative viable delivery models in response to recent policy changes and the consideration of establishing a Housing Development Company.	Ongoing	Alistair Reid


Risk Overview	Current Mitigations in place and working effectively	Responsible Officer	Further Actions Required	Time-frame for Action	Responsible Officer for Action
	<p>iii) An Affordable Housing Delivery Framework (AHDF) Action Plan which takes into account the Homes Commission recommendations is in place and approved by Cabinet. The Action Plan was reviewed by Scrutiny in January 2015 and a new framework and programme of delivery from September 2015 published.</p>	Alistair Reid	This mitigation is being reviewed with reference to the outcomes of the Housing "Hot-house", more than the "Roof Strategy" document and the Mayor's manifesto commitment. Vis-a-vis identify alternative viable delivery models in response to recent policy changes and the consideration of establishing a Housing Development Company.	Ongoing	Alistair Reid
	4.3 Cultural / Education		4.3 Cultural / Education		
	<p>i) Developing a cultural infrastructure that promotes Bristol as a major European cultural destination will ensure inward investment. Approval given to take forward Colston Hall Project in conjunction with BMT to RIBA 3. Also agreement to investment to free up ACE funding for St George's and Bristol Old Vic.</p>	Alistair Reid			
	<p>Funding secured for cultural infrastructure from Heritage Lottery Fund (HLF), Arts Council and Association for Cultural Enterprises. (ACE). This has led to planned development of the city's key cultural venues including funded projects at the Arena and Bristol Old Vic. Proposed projects include amongst others Colston Hall refurbishment, Bristol Museum and Art Gallery refurbishment.</p>	Alistair Reid	Planned developments are in place for the Arena, Old Vic and Colston Hall and a review of the other capital requirements is on-going.	Ongoing	Alistair Reid
	<p>ii) Annual monitoring of pupil projections / estimates for unforeseen fluctuations in 'quality of life' factors.</p>	Paul Jacobs			
	<p>iii) Develop and implement the new Integrated Education and Capital Strategy 2016 to 2022. The Integrated Education and Capital Strategy 2015-2019 was approved through the Learning City Partnership Board in January 2016. A capital spend of up to £34.7M was approved in January 2016 and work is underway to progress a number of schemes in relation to early years, secondary and special education. There will be sufficient secondary places for September 2016. The Strategy defines the required works, is supported by data and used to attract the correct level of funding.</p>	Alistair Reid/Paul Jacobs	The LA is closely monitoring the application and approval for new Free Schools in the City. Discussions are in train with the DfE around the current methodology of allocating Basic Need funding to Bristol.	Ongoing	Alistair Reid/Paul Jacobs
	<p>iv) Programme 3, delivering the outcomes of the new Integrated Education and Capital Strategy 2016 to 2022, may require realignment should future pupil projections change through birth rate, improved economy and/or changes in teaching standards, or other. Ongoing monitoring of pupil projections / estimates for unforeseen fluctuations in 'quality of life' factors. Changes to pupil numbers are likely to change the magnitude of spend and delivery programme. The consequences of any increase, or reduction, in spending commitment and possible failure of the Authority's statutory duty to provide sufficient pupil places - resulting in Judicial Review. Reputation to Bristol.</p>	Alistair Reid/Paul Jacobs			
	4.4 Energy		4.4 Energy		
	<p>The Council has an Energy service which manages the energy infrastructure for the City. The Service works to a programme of 5 key theme areas each with a programme manager - Domestic Sector Energy efficiency; Investments (e.g. in renewable energy and managing our own corporate energy demand); Energy supply (purchase of energy, carbon reduction, energy consumption); Environmental Performance; Infrastructure (heating and power networks, alternative power sources). Clear outcomes from each theme are measured and reported to the Programme, Project and performance Board on a monthly basis. Financial reports and forecasts are also prepared monthly.</p>	Bill Edrich	Based upon the received consultant's report final options concerning the protection to National Oil Pipeline from potential wind turbine damage programmed for early 2017/18 financial year.	Ongoing	Bill Edrich
	4.5 Environment		4.5 Environment		
	<p>i) The Council uses an Environmental Management System to identify and drive environmental improvements, prevent pollution and ensure legal compliance. The system is registered to ISO14001 and is regularly audited by accredited external inspectors.</p>	Bill Edrich			
	<p>ii) Product supply chains have been identified and audits undertaken.</p>	Bill Edrich	Report received regarding supply chain risk, which will need an action plan to be developed in Q1 -2017	Spring 2017	Bill Edrich
	<p>iii) Watching brief on the on-going crisis in Ukraine and Russian involvement.</p>	Bill Edrich			
	4.6 Flooding		4.6 Flooding		
	<p>i) Joint working with South Gloucestershire and the Environment Agency. Environment Agency providing the Project Management service. Consultants commissioned to lead on completion of designs, planning applications and business cases. Preferred option selected, designs progressing, planning applications due in summer 2017. Good engagement with Bristol Port and wider stakeholders.</p>	Zoe Wilcox/Peter Mann	An update report was made to Place Scrutiny on 20th September 2016.	2016-2018	Zoe Willcox / Peter Mann
	<p>ii) Investment in maintenance of existing flood defence infrastructure in the city centre. Feasibility study for improved City Centre defences completed. Funding secured to develop business case for strategic scale flood defences.</p>	Zoe Wilcox/Peter Mann	An update report was made to Place Scrutiny on 20th September 2016.	Spring 2017	John Roy
	<p>iii) Lack of information on the condition and ownership / responsibility for existing flood assets in and along the River Avon. Need for a costed asset management plan to be developed and implemented and this is on-going.</p>	Zoe Wilcox/Peter Mann	An update report was made to Place Scrutiny on 20th September 2016.	Ongoing	John Roy
	<p>iv) The City Docks and associate assets are critical to protecting the City Centre from flooding.</p>	Zoe Wilcox/Peter Mann/Robert Orrett	An update report was made to Place Scrutiny on 20th September 2016.	Ongoing	Adrian Randall
	<p>v) Surface water management plan in place that provides information on infrastructure at risk of surface water flooding. Utilisation of data in conjunction with Met Office and Environment Agency forecast information. Local Flood Risk Management Strategy approved at Cabinet November 2014 detailing Action Plan for managing flood risk across City. LLFA Working Group established to embed LLFA actions within the authority.</p>	Peter Mann	An update report on the Local Flood Risk Management Strategy was made to Place Scrutiny on 20th September 2016. The updated Local Flood Risk Management Strategy will be issued by February 2017.	28 February 2017	John Roy
	<p>vi) Bristol City Council's work programmes and funding streams have been aligned with actions detailed in our adopted Local Flood Risk Management Strategy which mitigate surface water flooding. In addition to this Bristol City Council, as Lead Local Flood Authority, is working with other Risk Management Authorities such as Environment Agency and Wessex Water to mitigate surface water flooding.</p>	Peter Mann	An update report on the Local Flood Risk Management Strategy was made to Place Scrutiny on 20th September 2016. The updated Local Flood Risk Management Strategy will be issued by February 2017.	28 February 2017	John Roy
	<p>vii) Flood Plan and Recovery Plan in place that details the Council's response to flooding.</p>	Simon Creed	An update report was made to Place Scrutiny on 20th September 2016.	Ongoing	Simon Creed


Risk Overview	Current Mitigations in place and working effectively	Responsible Officer	Further Actions Required	Time-frame for Action	Responsible Officer for Action
	4.7 Employment		4.7 Employment		
	i) Under the West of England City Deal with government in 2012, the Council has worked with the other Local Authorities to enable the retention and pooling of income from business rates growth to create a £500m Economic Development Fund (EDF). Agreement has been reached on the business rates pooling mechanism and the allocation to EDF projects. This will finance new physical and economic infrastructure which will catalyse the creation and safeguarding of sustainable employment (circa 30,000 jobs) in Bristol Temple Quarter Enterprise Zone (BTQEZ), and the Avonmouth / Severnside and Filton Enterprise Areas over the next 25 years.	Alistair Reid			
	ii) Other funds have been secured from EU and UK government for improving ICT infrastructure, adopting and/or scaling up renewable energy systems and other 'Smart / Future City' technologies for a more sustainable urban infrastructure.	Bill Edrich			
	ELENA grant funding has been secured for investment projects. Monthly monitoring of the required ELENA leverage against grant spend is completed and spending of the grant is controlled and monitored, particularly around consultancy budget.	Bill Edrich	Final report submitted to European Investment bank, currently awaiting their final response to queries that they had. Report to Place Scrutiny	31 March 2017	Bill Edrich
	iii) Secured a commitment from Government to improve access to super/ultra-fast broadband for businesses and residents.	Alex Minshull	Voucher scheme completed October 2016. Over 1300 connection vouchers were awarded to SMEs in Bristol (with a total value of over £2m). All grant claims are now complete. Work continues to develop understanding of digital connectivity issues within Bristol, build partnerships internally/externally and prepare for potential future funding bids.	Ongoing	Alex Minshull
	iv) The Council has been active in shaping the economic strategy and plans of the West of England LEP as set out in the Strategic Economic Plan (SEP) and European Strategic Investment Framework (ESIF) for 2014-20 (prospective investment of £479 m). The SEP was published in June 2014 and major projects are reviewed and reported to the LEP Investment Board.	Alistair Reid	Identify match funding for projects and work with project owners and partners on development of viable business cases and delivery plans in light of BREXIT	Ongoing	Alistair Reid
	v) The Invest in Bristol and Bath (IBB) service, which promotes Bristol, its Enterprise Zones / Enterprise Areas and 5 key economic sectors to UK and overseas investors was established in 2012.	Alistair Reid	IBB is reviewing the impact of BREXIT	Ongoing	Matt Cross
	vi) Lead discussion within Local Enterprise Partnership (LEP) on future strategy and funding of IBB and/or redesign of investor promotion services to secure Bristol's objectives. Funding now secured for five years from the Economic Development Fund.	Alistair Reid			
	4.8 BTQEZ		4.8 BTQEZ		
	i) The Council has made the Arena a top priority so Arena and Revolving Infrastructure Fund (RIF) are top of the EDF funding list to help achieve anticipated Business Rate growth in the BTQEZ.	Alistair Reid			
	ii) To ensure benefits are maximised from development of Cattlemarket Road the development mix is designed to attract developers and realise a high yield that matches the financial target set out in the March 2016 Cabinet Paper.	Alistair Reid			
	iii) There is a risk that a downturn in the economy could result in a failure to maximise Community Infrastructure Levy (CIL) income, although CIL income projections are robust.	Alistair Reid			
	iv) Cabinet has approved the application to DCLG to expand the Enterprise Zone with a view to enhancing the funds available for infrastructure in the city.	Alistair Reid			
	v) Additional mitigation(s) may be considered as the programme of projects are developed as part of the extensive governance arrangements around BTQEZ	Alistair Reid			

Risk Overview	Current Mitigations in place and working effectively	Responsible Officer	Further Actions Required	Time-frame for Action	Responsible Officer for Action
5 Community Resilience: Risk Owner: Alison Comley					
Current risk: Likelihood - Likely, Impact - Critical, Total Score 15	In December 2016 the Council launched the 'Bristol Resilience Strategy' - a framework to protect Bristol against potential shocks and pressures it may encounter in the future. The plan looks ahead over the next 50 years so there is a large focus on young people and how they can help build a more resilient future for the city. A Strategic Resilience Officer funded by the Rockefeller Foundation led on the development of the plan.	Sarah Toy	Action plans within the 'Bristol Resilience Strategy' to be implemented to agreed timescales.	Ongoing	Sarah Toy
Target Risk: Likelihood - Possible, Impact - Critical, Total Score 9	The statutory Public Health and Wellbeing Board (HWB) is in place to join-up commissioning across the NHS, social care, public health and other services that it agrees are related to health and wellbeing. The elected Mayor has also determined that relevant key decisions will be taken at this Board. The HWB receives reports on the Joint Strategic Needs Assessment (JSNA) and the developing Public Health Strategy.	Becky Pollard	Development of a full public health strategy to be published by March 2017 and feed into the Health and Well Being Board Strategy. .	31 March 2017	Becky Pollard
Risk Direction: Neutral 	The Bristol Health Protection Committee (HPC) meets quarterly to monitor relevant public health outcomes and review preparedness for and responses to public health hazards. It reports to the HWB, through an annual report, providing assurance that local plans are in place to prepare for and manage public health emergencies. Its role is to ensure that partners work together and that pathways and gaps in provision can be discussed.	Becky Pollard	The updating and re-shaping of the JSNA includes developing a chapter on community information. Delivery of prioritised chapters has been ongoing.	Ongoing	Becky Pollard/ Mark Wakefield
Risk description: Failure of the Council and the community at large to anticipate, sufficiently mitigate, respond to or recover quickly enough from a significant and unexpectedly disruptive event. This risk is focused on how the Council and communities can adapt to significant changes in society over time rather than focussing on the Council's physical infrastructure that is in place to contribute when such an event occurs – this is considered in risk 4 – Infrastructure.	A Bristol, North Somerset and S Glos (BNSSG) multiagency pandemic flu plan has been signed off by the Avon and Somerset Local Health Resilience Partnership.	Becky Pollard	The Bristol City Council pandemic flu plan will be updated in light of the BNSSG plan - overseen by the Health Protection Committee. Work on a pandemic plan for Bristol to be commenced October 2016 for this Flu season, awaiting new pandemic flu guidance from WHO/NHSe. Pandemic plan for LHRP has been completed and business continuity arrangements across the Council are in place.	31 October 2017	Becky Pollard
Cause: Natural disasters, e.g. flooding caused by climate change. Health hazards. Economic adjusters, e.g. the changing shape of local employment, welfare reform, poverty levels. A dependency culture resulting from strategies which fail to empower individuals/ communities to develop and support themselves and each other. A lack of integration and cohesion in our people/community focussed recovery strategies. Economic weakness and less cohesive communities from effect of BREXIT.	The DPH is chairing a Bristol wide response team. A number of actions to prevent further suicides within the University setting have been identified and work is on going. Regarding the communications plan work is ongoing to manage the outcomes of the inquests due to be published in february 2017. The Suicide Prevention Group is being reconvened and will address the learning from the Response Team.	Becky Pollard			
Consequences: Civil unrest. Social breakdown in Community cohesion. Individuals and communities may not reach their full potential and the inequalities gap may increase in terms of skills, health, wealth etc. Financial implications, e.g. investment negated. Reputation impacted.	A Neighbourhoods network is in place to build capacity in identified neighbourhoods. There is a need to build staff capacity and develop innovative strategies which are joined up. Draft corporate strategy indicates that approach to neighbourhood partnerships will be reviewed.	Di Robinson	Review approach to neighbourhood partnerships as part of finalisation of corporate strategy. Corporate strategy to be confirmed by full Council 28 February 2017.	28 February 2017	Di Robinson
Horizon: Long term risk horizon – 5 to 10 years.	Neighbourhoods & Communities has committed to develop an overt skills and values piece of work across all community development practice which is focussed explicitly on building community capacity and social capital in areas where this capacity is low and where community networks are scarce or non existent. The intention is to spread this approach via both our own and others means across the city over 2-3 years. The work is focussed on building the confidence, skills and self directed social action in marginalised communities with a clear intention around supporting communities to build their resilience to initially, support their own aims and aspirations but also to build their resilience to withstand shocks and stresses impacting on their lives and communities.	Di Robinson	The values and approaches are also being embedded in the future Voluntary and Community Sector Prospectus development, which will shape and delivery up to £3.4 million pounds of grant investment, including the current re-commissioning of advice provision across the city. All organisations wishing to work with this funding stream will be required to demonstrate their commitment to building community resilience in line with the ABCD values.	Implementation of prospectus from 1 April 2017	Di Robinson


Risk Overview	Current Mitigations in place and working effectively	Responsible Officer	Further Actions Required	Time-frame for Action	Responsible Officer for Action
	This work is being led through the Community development teams established in April 2014, and being developed across Public Health community development/health improvement teams. A Community Development Service Plan March 2015 -2017 is in place and work is progressing to it. BCC teams have been trained in the ABCD approach. Some VCS organisations are already working alongside our emergent community of practice. This work is connected into the Resilient City work and the Cities Of Service social action/impact volunteering work.	Di Robinson	The Neighbourhood Management Team has supported the development of Neighbourhood Partnership Priority plans, which include evidence based priorities across a wide number of themes within 14 NP areas across the city. This information is being systematically fed into the mainstream service and partner service agendas to deliver direct influence over service planning priorities with Neighbourhood Partnership plans incorporated in service planning work.	Ongoing	Di Robinson/ Mark Wakefield
	Nationally there have been concerns raised about possible community tensions following the referendum result. Bristol has a well-established tension monitoring group under the Safer Bristol Partnership that will spot and deal with potential issues.	Pete Anderson			
	Cross-sector working group established to assess the immediate and medium term economic and social impact of the referendum result on Bristol and prepare a co-ordinated city response.	Barra Mac Ruairi			
	Joint Local Transport Plan is in place providing sound policy basis which seeks to ensure that the transport system for the sub-region now and in the future is designed in such a way that it enhances health, wellbeing and prosperity for all residents, and contributes to reducing health inequalities. (Ref risk 4 and reference to Joint Local Transport Plan)	Peter Mann			
	Coordinated response to the greater number of citizens facing hardship due to the Welfare reform changes is ongoing. Work is informed by a partnership group with third sector and social landlords which should complete its work by the end of March 2017.	Patsy Mellor			
	Bristol delivers and commissions a range of employment and skills opportunities for individuals from less privileged communities. These services help build social and economic inclusion through improved support and progression into work. A Bristol Employment and Skills Strategy was approved by the Learning City Partnership Board in March 2016 and work is underway to implement this. Education and Skills is a key section of the draft corporate strategy and skills is a key element of the Devolution deal for the creation of the Mayoral Combined Authority.	Paul Jacobs			
	The Food Policy Council is in place to coordinate efforts city wide in improving access to healthy food that is affordable and fairly available to Bristol residents and visitors and where workers involved in the food system are fairly treated, and with production, distribution, retail and supply systems that are sustainable and resilient to the impacts of projected climate change and fossil fuel depletion.	Kathy Derrick			
	The co-location of existing control centres (Emergency Management, Traffic Management & CCTV monitoring/Concierge) into a new, integrated operations centre at 100 Temple Street is underway. This will provide technical and operational resilience for city wide critical infrastructure and service provision. Business continuity is supported by investment in data networks and a new disaster recovery environment at City Hall. This will increase operational efficiency, systems and facilities to respond in a more coordinated way to incidents internally and with multi-agency partners.	Patsy Mellor/Barney Smith	The objectives to be realised by Sep 2017 are: an Operations Centre environment to meet agreed accreditation standards; up to date, integrated and resilient technology; co-located and joined up operations, within, and supporting, the functions of the Operations Centre; a safe, secure, performing operating centre that sells itself to partners; development of the commercial model to achieve additional income of ~£840K pa.	Phased co-location from 1st April 2017 Launch of integrated Operations Centre – September 2017	Patsy Mellor/Barney Smith
			Continue to develop Bristol Open Data Platform via procurement of a permanent platform, (replace the current Pilot /Beta version), to enable Bristol Open Data to be available and useable into the longer term. Ongoing activity to promote and encourage use of data to enhance the quality of 'real' community intelligence we have eg datasets on the Bristol Open Data Platform: Real time air quality data, Real time traffic congestion data, River levels, Quality of Life survey results, etc. Procurement slipped but took place in Autumn 2016; however no suitable tenders were received. Approach to procuring a platform as a longer-term solution now under review. In the interim the temporary platform hosting arrangement with Socrata has been extended to ensure that there is no break in service for the businesses and applications using our data.	31 March 2017	Alex Minshull
			Investment in the data dome alongside At Bristol and Bristol University/UWE. This project has proved successful and is now self sustaining with the atBristol leading on future development and the Council taking a back seat .	Ongoing	Alex Minshull
			Future Cities is supporting a project led by the Knowle West Media Centre to develop a Citizen Sensing programme. This programme explores the potential of communities as makers of sensors and as users of the accrued data in a new way, in order to inform both their own local action and that of the wider city. A brief for the second phase of the project has been prepared, with the aim of beginning the roll out of the Bristol Approach within 2017 – more widely across Bristol and within other organisations to champion.	Ongoing	Alex Minshull


Risk Overview	Current Mitigations in place and working effectively	Responsible Officer	Further Actions Required	Time-frame for Action	Responsible Officer for Action
6 Finance - Risk Owner: Denise Murray					
Current risk: Likelihood - Probable, Impact - Critical, Total Score 12	The Council employs a Service Director: Finance to serve as the statutory s151 Officer. Supported by the Finance Team, the Service Director: Finance leads on financial planning and oversees delivery of a balanced budget. A permanent appointment has been made following several interims. A number of interim managers remain in place to support the Finance Team.	Stephen Hughes/ Denise Murray			
Target Risk: Likelihood - Possible, Impact - Significant, Total Score 6	The Finance Service Improvement/Project Plan that was in place has been subsumed into a finance team 'transformation' project that will restructure the team. The project is monitored through the Finance Management Team (FMT).	Denise Murray	Complete finance transformation project and fill all restructured posts.	30 June 2017	Annabel Scholes/ Denise Murray
Risk Direction: Decreasing 	A 2016-17 budget and Indicative funding and spending plans for the period to 2019/20 were approved by the Council in February 2016. These were aligned to previous Mayoral vision and objectives. Significant financial pressures have meant that a budget deficit is forecast. Measures to deliver a balanced budget in 2016/17 are set out in CRR2 'Organisational Achievement' and will be ongoing into 2017/18.	Stephen Hughes/SLT	Comprehensive review of all capital and revenue funding assumptions following publication of devolution order and business rate retention pilot. Refresh of medium term financial planning assumptions to inform the 2018/19 budget process.	30 September 2017	Denise Murray/SLT
Risk description: Failure to deliver robust Financial Plans that will secure ongoing financial resilience to deliver statutory services and mayoral priorities.	Draft corporate strategy 2017-22 and business plan 2017-18 with proposals for balancing budget published for consultation in October 2016. Consultation closes 5 January 2017. Corporate strategy and business plan reporting final proposals to Cabinet for agreement 24 January 2017 and Council for endorsement 21 February 2017.	SLT/Di Robinson	For 2017/18 it is proposed to set an annual budget and outline propositions which set direction of travel for future years. An Medium Term Financial Plan is in development and will align to the Future Council Model and key priorities outlined in the Corporate Strategy.	30 September 2017	Denise Murray/SLT
Cause: Reductions in Government grants/ subsidies or overreliance on grant funding. Insufficient revenue generation or collection. Budget overspend. Previous and current planned savings (efficiency or otherwise) not delivered. Financial plans not robust or require amendment as circumstances change. Lack of action resulting from financial monitoring. Poor internal control and financial governance.	The 2016/17 budget deficit is potentially offset by reserves if a balanced budget is not achieved. If reserves are utilised then reserves will not be available for 2017/18.	SLT/Denise Murray	Following agreement of corporate strategy and business plan for 2017-18 and beyond rigorous programme management arrangements to be implemented and applied to ensure financial plans delivered.	31 March 2017 then ongoing	Denise Murray/SLT
Consequences: Budget deficit. Need to make unplanned reductions in services. Corporate objectives not met.	The Finance Team work with Directorate based staff to ensure that budget pressures are identified at an early stage and can be planned for. This work is ongoing.	Finance Team/Directorate staff	A full review of financial risks is being undertaken as part of the 2017/18 budget process to inform consideration of the level of reserves the Council needs to prudently maintain going forward.	31 March 2017 then ongoing	Denise Murray/SLT
Horizon: Short to Medium Term	The Finance Team undertakes horizon scanning to identify longer term financial risks and to ensure they are incorporated into financial plans. Long term risks identified include: pressures on social care budgets; the impact of welfare reform on rent collection, council tax income and debt recovery and homelessness; changes in housing benefit subsidy and the impact of business rate reform where by the risk of reduced payment levels and non collection will in future lie with the Council. This work is ongoing.	Finance Team/ Denise Murray			

Risk Overview	Current Mitigations in place and working effectively	Responsible Officer	Further Actions Required	Time-frame for Action	Responsible Officer for Action
7 Educational Attainment - Risk Owner: John Readman					
Current risk: Likelihood - Possible, Impact - Critical, Total Score 9	The City Council has an Education and Skills Service which is structured to enable Bristol City Council to both fulfil its statutory role of education provision and to ensure it can play a key role in education systems leadership and development across the City.	Paul Jacobs			
Target Risk: Likelihood - Unlikely, Impact - Critical, Total Score 6	The Trading with Schools Service is in place to provide support to schools in being self-improving and quality services. The service also provides a link between the Council and schools providing intelligence on schools performance and their contribution to achievement of the Council's statutory role of education delivery. An income strategy is in place.	Paul Jacobs	Develop the governance and business model further for Trading with Schools in the context of the Learning City Partnership model and in partnership with schools	31 January 2017	Paul Jacobs
Risk Direction: Neutral 	Inclusion and equalities policies have been established and a coherent Inclusion Strategy developed that will ensure robust focus on equality of access and outcomes has been established.	Paul Jacobs	Implement SEND Development Plan and new Alternative Learning Commissioning Plan and develop Inclusion Reference Group.	31 January 2017	Paul Jacobs
Risk description: Failure to enable an effective Learning City Partnership and prioritise our limited resources to effect the changes necessary to ensure equality of education opportunities across all ages and all communities	The Children and Families Board meet six times each year and focus on improving outcomes, with strategic oversight of priority areas and taking joint action accordingly. Membership of the Board is periodically refreshed and their terms of reference agreed. Work Programme agreed.	Paul Jacobs	Develop Children and Families sub-groups to implement key aspects of the Bristol's Strategy for Children, Young People and Families 2016-2020.	30 March 2017	Michele Farmer
Cause: Variation in needs of learners in different parts of the City. Variation in performance of City schools. Strong private education sector in adjacent environment.	Bristol's Strategy for Children, Young People and Families 2016-2020 has recently been adopted by the Children and Families Board.	Paul Jacobs			
	A Learning City Partnership has been established with three Challenge Groups. A Learning City Strategic Ambition and Implementation Plan 2016-2018 has recently been approved which sets out a clear ambition to reduce inequality. An Excellence in Schools Group is providing oversight of school performance in the City.	Paul Jacobs	Embed the Excellence in Schools Group to develop a coherent City offer across both schools and academies.	30 March 2017	Paul Jacobs
Consequences: Inequalities are not addressed. Schools do not improve fast enough in both GCSE and A levels. Impairment of life chances for Bristol citizens i.e. reduced earnings capacity/lifelong dependency on benefits. Divided City. Reputation tarnished. Further schools are required to become academies as "coasting schools".	All aspect of education performance is regularly reviewed by the People Directorate Scrutiny Commission. Links between Directorate Scrutiny and that provided by the Learning City Partnership Board have been determined.	Paul Jacobs			
Horizon: Medium Term					

Risk Overview	Current Mitigations in place and working effectively	Responsible Officer	Further Actions Required	Time-frame for Action	Responsible Officer for Action
8 Demographic and Service Pressures - Risk Owner: John Readman/Anna Klonowski					
Current risk: Likelihood - Probable, Impact - Critical, Total Score 12	Understanding and Managing Demand:		Understanding and Managing Demand:		
Target Risk: Likelihood - Unlikely, Impact - Critical, Total Score 6	Regular reviews of our Joint Strategic Needs Assessment (JSNA) are undertaken which informs our future commissioning by identifying trends, gaps and opportunities for improved outcomes. The process in delivering the JSNA has recently been refreshed to include a more explicit contribution from commissioners. Their involvement in the specification of the analysis ensures that commissioning decisions are based on appropriate trends and assessments of the future needs of a population. Public health specialists are now integrated into BCC, and will take a leading role in focussing the JSNA on the needs of commissioners and planners.	Mark Wakefield/ Tim Wye	Develop proposals to include capacity in the Information & Analysis team in future structures.	31 March 2017	Mark Wakefield
Risk Direction: Increasing 	In depth analysis of demographic changes are regularly undertaken and core population data is systematically updated with every new data set released by the Office of National Statistics. A Quality of Life Survey is regularly undertaken to understand Citizens views of our services and this informs our understanding of service needs across the City.	Mark Wakefield	Embedding recently developed capabilities in understanding service user profiles with respect to probability and causation in services. Ensuring this capability is used sparingly as vacancies have reduced head count. Communication with People directorate that this work is on a priority basis only.	31 March 2017	Mark Wakefield
Risk Description: The Council fails to appropriately predict and manage demand for its services and does not maximise all potential delivery methods to ensure that services are provided in the most cost effective way.	Bespoke demand models can be requested by services in support of high priority projects - such as measuring the impact of the 3 tier model.	Mark Wakefield			
Cause: Increased demand due to changing demographics. Lack of data intelligence to understand genuine demand. Inability to shift to a preventative approach to prevention. Issues in the supply of services (egg national recruitment issues in Care Services). Lack of market management and demand modelling. Changes in legislation that affective demand or supply for services.	Engagement		Engagement		
Consequences: Significant cost escalation if we fail to manage demand. Potential for poor quality and inefficient services. Potential increase in time taken to deliver services. Damage to reputation if services not delivered properly.	As part of contract management and commissioning we undertake consultation and engagement with service users, citizens, providers and stakeholders. This enables us to explore gaps in provision, quality and to co-produce where appropriate.	Heads of Service			
Horizon: Medium - Long term	Commissioning and Procurement:		Commissioning and Procurement:		
	The Council has an 'Enabling Commissioning' approach - a commissioning framework which requires all commissioning activity to operate around the whole 'commissioning cycle' (Analyse, Plan, Do, Review) enabling a strong understanding of demand and user need, comprehensive market analysis and development, and rigorous management of contractual relationships with internal and external providers.	Heads of Service	Develop our ability to market manage services and to respond to the changing dynamics of the provider market (irrespective of sector). This can be achieved by: - Improved commissioning intentions, with consideration of how we disclose our intentions to the market. - Ensuring we always have clear commissioning strategies that articulate our future demands for service provision. - Where applicable publish commissioning intentions which are regularly updated.	September 2016 and ongoing	Tim Wye/ Rob Logan/ Netta Meadows/ Bridget Atkins
	The framework also provides decommissioning guidance for planning and managing a service reduction or terminating services in line with commissioning objectives.	Heads of Service	Review of initiatives and whether new tendering system is embedded and used to actively monitor and manage contracts across the Council.	September 2016 and ongoing	Tim Wye/ Rob Logan/ Netta Meadows/ Bridget Atkins
	The provision of commissioned services is monitored to ensure the continued quality and delivery of those services. Where performance monitoring suggests services are not to standard, the delivery mechanism for those services is reviewed and appropriate action taken.	Heads of Service	Continue to ensure that all commissioners use and understand the Enabling Commissioning Framework via the introduction of "checkpoints" to ensure consistency, best practice and appropriate strategic connections and look at specific opportunities recent commissioning reorganisation presents (eg overlap between homeless, drug and social care low level support services).	Ongoing	Tim Wye/ Rob Logan/ Netta Meadows/ Bridget Atkins
	Commissioning intentions/ forward programme and a consolidated list for major projects published on the website, available via the new tendering system Proserve and updated quarterly. In addition, commissioners and the procurement team are involved in early market engagement activities on a project by project basis and publishing more frequently "future opportunities" on the Contracts Finder site.	Alison Slade	Several major commissioning projects are underway: home care is being completed; a care home framework will shortly go live and a Community Support Services tender is underway. These 3 areas together cover the majority of the activity in social care commissioning. Processes are also underway (at earlier point) on homelessness and drug support services. It is intended that increased market stability will be delivered through the major tenders being currently undertaken.	Ongoing	Tim Wye/ Rob Logan/ Netta Meadows/ Bridget Atkins

Risk Overview	Current Mitigations in place and working effectively	Responsible Officer	Further Actions Required	Time-frame for Action	Responsible Officer for Action
	The City Council has reorganised, with renewed focus on commissioning in the largest directorate (People).The Corporate Procurement Team supports commissioning officers, both in the technical procurement aspects of commissioning, but also to understand market shaping and ensuring contracting processes are transparent and fair, facilitating the involvement of the broadest range of suppliers. Market dynamics. The team also disseminates commissioning and procurement best practice, lessons learned and provides guidance/advice in respect of the EU, National and BCC procurement regulations.	Alison Slade	Consideration/ further work needs to take place in regard to the 50% reduction in procurement to mitigate against this risk. This includes embedding self service procurement systems and refocussing of strategic commissioning to ensuring procurement is compliant with regulations	Ongoing	Tim Wye/ Rob Logan/ Netta Meadows/ Bridget Atkins
	Joint commissioning opportunities are always considered in order to bring together other major commissioning partners both within the city and with neighbouring Councils. This is enabled via the Health & Wellbeing Board and the Children's & Families Board West of England Local transport Body etc.	All Commissioning Managers	Consideration needs to be given to the annual price uplift. Currently, Bristol Pays less for care services (most notably home care) than neighbours and this may be unsustainable in a competitive market with small overheads. Prices may need to be reviewed to ensure capacity but this will cause financial pressure unless demand can be managed in alternative ways	31 March 2017	Tim Wye/ Rob Logan/ Netta Meadows/ Bridget Atkins
			A Commissioning & Procurement Group (CPG) has been established which will review projects and categories of spend across the Council to ensure opportunities for savings are captured as services are commissioned and contracts come up for renewal.	Ongoing	Netta Meadows
			Develop use of the digital services infrastructure including the Citizen Account (once developed) to ensure we have info to better understand service user needs to inform our strategies.	Ongoing	Netta Meadows
	Care Management		Care Management		
	Embedding the work to review our customer journey to help ensure an efficient and proportionate response to the extra demand for care and support including:	Stephen Beet/ Gareth O'Rouke/ Jayne Clifford/ Tracey Judge/ Maria Hamood	Applied Programme cohort 3 have plan for embedding of culture change to deliver 3 tier model, IAG and RAS projects through innovation sites. First round of Culture Change programme delivered and now commencing phase two with demand modelling component.	November 2016 to February 2017	Mike Hennessey/ Michael Pilcher
			Tested and evaluating Fairer Financial Controls to reduce number of and amount of increases in care package.	August to December 2016	Stephen Beet/ Joe Mairura
	Using the Three tier model for promoting independence and managing demand.	As above	Applied Programme cohort 3 Change Board - approved release of PMO resources to support development of IAG digital platform; on line self-assessment and recalibration of Applied Programme cohort 3 Change Board - approved release of PMO resources to support development of IAG digital platform; on line self-assessment and recalibration of the RAS to start piloting in with Innovation teams. This work is currently on hold pending reapproval of the business case. Making use of Wellaware currently. Messages about case work are recording being reinforced as staff are being encouraged to seek Tier One solutions to meeting needs.	31 December 2016	Mike Hennessey
	Establishing online tools for self-assessment and support planning.	As above	Work is ongoing to ensure all social care transformation projects fully align with the Better Care Bristol programme and the BNSSG Sustainability and Transformation Plans under development led by NHS England. This work, once it restarts, will be overseen by the Care and Support Adults (DMT) Currently no alternative plan for supported Self Assessment which is a Care Act requirement.	Ongoing throughout 2017	Mike Hennessey
	Shifting the emphasis of practitioner work to support those who need help to complete their self-assessments and support plans, providing help to enable them to move on.	As above	Review 2015/16 Adult Care & Support cost savings plans to evaluate impact on year end and plan 16/17 savings plan. Resource Allocation System has been recalibrated to be fit for purpose for use by 90% of service users; supported by tools developing as part of iMpower work to support Three Tier model conversations by Innovation teams. Innovation sites evaluated and now moving towards evaluating as a business as usual exercise.	January to February 2017	Stephen Beet/ Gareth O'Rouke/ Jayne Clifford/ Tracey Judge/ Maria Hamood
	Preventative approach supported by accessible Information, Advice and Guidance.	As above			
	Recalibration of the Resource Allocation System and embed consistent application.	As above			
	Support and training for practitioners to ensure a risk-enabled and proportionate approach to support people needing help.	As above			
	Review of Hospital Social Work to reduce delayed transfers of care through the use of 'Discharge to Assess' schemes and integrated discharge services which are now operating in both Acute Trusts.	As above			
	Social Care Practitioners in ED and additional OT support working with REACT team in ED in order to avoid unnecessary Admissions to Acute Hospitals.	As above			
	Budget Managers undertake regular reviews and forecasting. Use of area based pod meetings to understand specific budget pressures and trends. Monthly Analysis of budget matrix with accountants.	As above			

Risk Overview	Current Mitigations in place and working effectively	Responsible Officer	Further Actions Required	Time-frame for Action	Responsible Officer for Action
9 Devolution - Risk Owner: Stephen Hughes					
Current risk: Likelihood - Probable, Impact - Significant, Total Score 8	There is commitment from all 3 authorities (Bristol City Council, Bath & North East Somerset Council and South Gloucestershire Council) to proceed with implementing the devolution deal; as agreed by each Council on 29 June 2016. On 14th November 2016 the three Councils agreed to the Order which will enable the establishment of a Mayoral Combined Authority with Elections to take place for Regional Mayor on 4th May 2017	Stephen Hughes	The parliamentary order to enable the establishment of the Combined Authority will be formally signed off by the CEO of each Council in consultation with the Leader/Mayor. The order will then be laid before Parliament for Royal Assent. DCLG have overall responsibility for this process, and are working closely with the monitoring officers from the three councils on the content of the order.	31st January 2017	Shahzia Daya
Target Risk: Likelihood - Unlikely, Impact - Significant, Total Score 4	An implementation plan has been developed and shared with DCLG. The plan will enable the establishment of the combined authority in 2017. A dedicated team is in place to deliver the plan.	Stephen Hughes	Active stakeholder management is continuing at local and national level; the stakeholder management strategy is being refreshed with further public engagement on devolution planned following consent to the Order	Ongoing	Stephen Hughes
Risk Direction: Decreasing 	Effective governance arrangements are in place to monitor progress. The 3 Councils' chief executives act as the Programme Board, meeting fortnightly.	Stephen Hughes	The combined authority will come into effect as close as possible to 1 February 2017, once the Order has gained Royal Assent.	1st February 2017	Stephen Hughes
Risk description: Failure of the 3 Councils to work together and with the community at large to maximise the benefits of the Government's devolution deal to the best advantage of the people across the West of England.	Each Council has identified a dedicated budget to cover up-front project costs.	Stephen Hughes	Elections for a regional mayor will be held on 4th May 2017. Bristol City Council will be the Combined Authority Returning Officer (CARO) and planning has commenced to deliver this.	4th May 2017	Shahzia Daya
Causes: 1) The 3 Councils do not deliver coherent plans for delivering the Government's devolution deal across the West of England. 2) The Government does not accept the 3 Councils' proposals.					
Consequences: The people of the West of England do not benefit from the increases in funding and autonomy of decision making and local control associated with devolution.					
Horizon: Medium risk horizon - 1 to 5 years					

Risk Overview	Current Mitigations in place and working effectively	Responsible Officer	Further Actions Required	Time-frame for Action	Responsible Officer for Action
11 Trading Company Operations - Risk Owner : Anna Klonowski/Stephen Hughes					
Current risk: Likelihood - Probable, Impact - Critical, Total Score 12	The Council agreed on 15th December 2015 (Cabinet) to use a Code of Practice to clearly set out governance arrangements for current companies in which the Council is a shareholder and any future companies. These arrangements include a holding company, Bristol Holding Ltd. At the point at which Business Cases will be prepared for these companies it is expected that they will come under the remit of the Code of Practice. There are currently proposals being progressed within Directorates for 3 potential new companies including a Housing Company, an Infrastructure Company and a Learning City/Trading with Schools Company. The governance arrangements for Bristol Is Open (BIO), a joint venture with Bristol University, are currently under consideration.	Anna Klonowski/Stephen Hughes	SLT to determine at which point potential future companies are to progress into the company governance structure governed under the Code of Practice.	01 February 2017 and ongoing	Netta Meadows
Target Risk: Likelihood - Unlikely, Impact - Critical, Total Score 6	For each start-up proposal for a new company, the most appropriate legal entity and governance arrangements will be considered and agreed by Cabinet (or by delegation) as part of the business case. Governance arrangements for each Council trading company are set out in the Articles of Association and are aligned with the Shareholder Agreement and Code of Practice. The establishment of Bristol Holding Ltd., along with the governance structures provides a route for the Council to consider the establishment of companies from a commercial perspective coupled with its social and public sector ethos.	Netta Meadows	The Shareholder Group, OSMB and Cabinet reviewed Bristol Holding's business strategy for 2017/2018 in January 2017.	01 February 2017	Netta Meadows
Risk Direction: Increasing 	A Shareholder Group has been established to advise the Mayor as shareholder representative going forward. It is comprised of two Cabinet members, two SLT members (Stephen Hughes, Anna Klonowski), two Independent Shareholder Advisors, and the Chair of OSM as observer. Terms of reference have been established. In addition to this there have been a number of key appointments to the boards of the companies including 6 Independent Non-Executive Directors and the replacement of vacant SLT positions by other SLT members.	Netta Meadows	The Shareholder Group considered further information from the Holding Company with respect to its business strategy for 2017/18 to ensure that the company structure is fit for purpose and future proofed, before it recruits permanently to key roles such as the MD or FD of the Holding Company.	01 February 2017 and ongoing	Bill Edrich
Risk description: Failure to successfully manage the trading companies where the Council is the majority shareholder, or has an interest in the company.	The Council has created a Client Service function to support the Shareholder Group and to validate and examine key performance information. Client side lead officer is Netta Meadows supported by a Senior Client Manager - Helen Wheeler. This function now covers both Waste and Energy.	Anna Klonowski/Stephen Hughes			
Cause: Poor Governance arrangements. Poorly managed balance between commercial rigour and democratic accountability. Failure to monitor performance and whether shareholder expectations are being met. Unsound business cases for the creation of companies. Poor oversight between the company finances and the Council finances. Market volatility.	The success of the trading companies will be measured by their performance in delivering against their business plan. The performance pack is presented to SLT monthly and the Shareholder Group quarterly. An annual review is produced each summer to accompany the published company accounts. The Shareholder Group has seen 3 formal performance reports in relation to the companies which have enabled the Shareholder Group and key officers to understand and challenge performance.	Bill Edrich	The work on business planning for the year 2017/2018 will be critical in defining the direction of the companies, taking into account performance against business plan in 2016/17 and the Council's Corporate Strategy. Further work is required to ensure that the performance reports deliver the level of insight and right level of detail for the Shareholder Group on a quarterly basis.	01 February 2017	Bill Edrich
Consequence: The companies fail as economic enterprises and fail to deliver social and policy goals. Legal or regulatory failure.	Bristol Energy, Bristol Waste and Bristol Holding presented 2017//18 Business Plans to the Shareholder Group in December 2016 and to Cabinet and OSMB in January 2017. viewed by OSMB.	Bill Edrich	As part of the company business plans development, the structures that have been put in place to manage and monitor risk will ensure that an orderly exit strategy will be developed if required.	September to December annually	Bill Edrich
Horizon: Medium - Long term generally	Governance processes have been put in place which follow requests for funding from subsidiary company board level, via Bristol Holding to the Shareholder Group. In addition processes which ensure that the Council can grant the Parental Guarantees and Credit support required for Bristol Energy trading operations have been produced. These processes are monitored by Bristol Energy and the Client Service at weekly trading risk meetings and SLT Shareholder meetings.	Netta Meadows	Further work is required as part of the business planning process to identify detailed cashflow and credit requirements.	01 February 2017	Denise Murray
	The group of companies, Bristol Holding, Bristol Waste, Bristol Energy have appointed External Auditors (PWC) and produced 2016/17 accounts.	Bill Edrich	Companies to set up a group Audit Committee and Remuneration committee under Bristol Holding in time for year end 2017/18. This will be established once business plans for 2017/18 for each of the companies have been approved. A decision on consolidating the companies into the Council's accounts for 2016/17 will be made. Internal audit arrangements for the companies will be determined.	31 March 2017	Bill Edrich/Denise Murray
	The Energy market is showing significant price volatility. Bristol Energy have a responsible policy for forward buying energy which reduces this risk. The council monitors market volatility with Bristol Energy at weekly trading risk meetings and SLT Shareholder meetings.	Anna Klonowski/Stephen Hughes	Further work is required as part of the business planning process to set business strategy in light of current market conditions.	01 February 2017	Netta Meadows

	Risk Overview	Current Mitigations in place and working effectively	Responsible Officer	Further Actions Required	Time-frame for Action	Responsible Officer for Action
12	Information and Cyber Security - Risk Owner: Alison Comley					
	<p>Current Risk: Likelihood - Probable, Impact - Critical, Total Score 12</p>	<p>Formal structure in place to manage data and its security; see below:</p> <p>Decision Maker Role(s)</p> <div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> <p>SLT, SIRO & IAB</p> <ul style="list-style-type: none"> Approves overall strategy Approves cross-council standards Approves list of IAOs Rule on unresolved issues </div> <div style="border: 1px solid black; padding: 5px;"> <p>IAO</p> <ul style="list-style-type: none"> Makes decisions about value, risk and resources Approves Data quality targets Authorises Sharing Protocols Negotiates with other IAOs </div> <hr/> <p>Support Role(s)</p> <div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> <p>Lead Information & Data Custodian(s)</p> <ul style="list-style-type: none"> Helps define Data Quality & data standards Helps mitigate information risk Manages Data to defined Quality </div> <div style="border: 1px solid black; padding: 5px;"> <p>Information Governance Support Role(s)</p> <ul style="list-style-type: none"> Information Security Team Information Management Advisor Legal Services Team Information Analysts Teams System Administrator Teams Data Protection/Freedom of Information Reps </div>	Alison Comley			
	<p>Target Risk: Likelihood - Probable, Impact - Significant, Total Score 8</p>	Senior Information Risk Officer (SIRO) formally appointed to be responsible for overseeing information security. SIRO is SLT member and chairs IAB. SIRO meets monthly with Information Security Team to update, set actions and report on any incident or breach.	Alison Comley	Ongoing training for SIRO and maintenance/participation in SIRO network.	Ongoing	Alison Comley/ Steven Pendleton
	<p>Risk Direction: New risk</p>	Information Security team in place and constantly reviews the IT security threat level to the Council, reports and manages all incidents and breaches. Updates and maintains all policies and informs and advises business decisions regarding technology. Advises on Information Security matters for all tenders. Maintains close relationships with Local and National Cyber security agencies and is active member of the SWWARP (South West Warning and Reporting Point).	Steven Pendleton	Continual information security awareness and training to ensure team is effective and up to date with sector development as frequency and sophistication of attack continues to increase. Run regular 'phishing' exercises to ensure that the organisation remains on high alert.	Ongoing	Steven Pendleton
	<p>Risk Description: The Council loses; or is denied access to; or unauthorised persons gain access to; critical and/or confidential data.</p>	IAB (Information Assurance Board) ensures that proposals relevant to information management and information security within the council are sound, and monitors the effectiveness of information management regimes. Information Asset Register (IAR) is in place. All information assets are assigned an Information Asset Owner (IAO) with appropriate levels of responsibility. IAOs are in place and are managing the risks to the security of their information assets.	Alison Comley/ Steven Pendleton	Review the processes that are in place to update IAR; understand the impact of change on information assets and manage risks to digital continuity through continual changes to the business or technology. Ongoing training for IAOs.	Ongoing	Bernadette Keen
	<p>Causes: External actors using technology with malicious intent. The number and sophistication of attacks is increasing significantly with some Councils having critical incidents. Internal actors losing or making data available by accident or acting maliciously. Risk increasing with turnover of staff and changes to ways of working.</p>	A 'Defence in Depth' process uses multiple layers of defence to address technical, personnel and operational issues. Regular daily backup all critical data, PSN (Public Services Network) compliance and quarterly IT Health checks. Security Incident Procedure in place and tested annually. Critical Cyber Security Incident Response in place and requires BAE (Supplier) on site within 30 minutes. Arrangements in place to respond to other cyber attacks.	Steven Pendleton			
	<p>Consequences: Disrupted services, lost data, interruptions to business continuity, being held to ransom. Failure to meet statutory duties., regulatory fines, legal damages, loss of trust and reputation. Personal loss or injury to citizens and staff.</p>	Security Information Training is mandatory for all employees and contractors and reviewed and updated annually. All desktop and laptop computers have the latest version anti-virus and proofpoint. A register is maintained of all non-BCC employees who have access to the BCC network	Alison Comley/ Steven Pendleton	Ensure training is up to date and completed by all staff/contractors and computers are updates with latest anti virus files as they become available.	Ongoing	Steven Pendleton/ Bernadette Keen
	<p>Horizon: Short term: 1 – 3 years</p>					

Bristol City Council

Audit Committee

27 January 2017

Report of: Service Director – Legal & Democratic Services

Title: Applications for dispensations

Ward: Citywide

Officer presenting report: Service Director Legal & Democratic Services

Contact telephone number: 0117 92 22413

Recommendation

Audit Committee is recommended to grant dispensations to the elected Mayor and councillors listed in Appendix A to this report to enable them to participate in discussion, vote on matters in relation to the civic budget 2017-18 and the setting of the council tax, at the Council budget meeting on 21 February, 2017. Such dispensation to be granted for this meeting only.

Summary

This report describes the rules in relation to disclosable pecuniary interests (DPIs) and details those members who will have such interests in relation to the civic budget debate but would otherwise be unable to participate in the discussion and vote thereon. It recommends that they be granted dispensations to enable them to take a full part in the meeting on the basis that it would be appropriate to grant such a dispensation.

The significant issues in the report are:

The statutory provisions in relation to disclosable pecuniary interests, the grounds where dispensations may be granted, and the details of those members who are seeking dispensations to enable them to participate in the meeting.

Policy

Not applicable

Consultation

All members

Context

1. The Localism Act 2011 introduced provisions for the registration of disclosable pecuniary interests (DPI's).
2. What constitutes a DPI, is described in the appendix to the DCLG document "Openness and transparency on personal interests"

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/240134/Openness_and_transparency_on_personal_interests.pdf

In essence DPI's are **business interests** (eg employment, trade, profession, contracts or any company in which a member and/or their spouse/partner etc are associated) and any wider financial interests which they may have. These interests are those shown in section 1 of the register of members interests.

3. When attending meetings of full Council, its executive, any committee or sub-committee etc, members who have a DPI **relating to any business that is or will be considered at the meeting** must not:
 - Participate in any discussion of the business of the meeting or if they become aware of a DPI during the meeting, participate further in any discussion of the business or
 - Participate in any vote or further vote taken on the matter at the meeting.

Such prohibitions apply to any form of participation, which includes speaking as a member of the public. Failure to observe this requirement could result in a criminal offence being committed.

Dispensations sought

4. The rules allow the Council (delegated to Audit Committee) to grant dispensations to permit members, in certain circumstances, to take part in the business of the authority even if a member has a DPI relating to that business. These circumstances are described in detail in the guidance but the main reasons for granting a dispensation are as follows:
 - (a) Without the dispensation the number of Members prohibited from participating/voting in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of the business.
 - (b) Without the dispensation the representation of different political groups on the body transacting any particular business would be so upset as to alter the likely outcome of any vote relating to the business.
 - (c) The grant of the dispensation would be in the interests of the inhabitants of Bristol.
 - (d) Without the dispensation every Member of the Executive would have a DPI prohibiting them from participating/voting in any particular business to be transacted by the Executive.
 - (e) It is otherwise appropriate to grant the dispensation.
5. It is considered that one or more of the circumstances will apply to some members at the budget meeting. Members have been asked to consider whether they will have a DPI in relation to the business for the budget meeting and if so, to apply for a dispensation to enable them to speak and vote at the meeting.

Appendix A details the applications lodged where the Monitoring Officer considers that members have a DPI which warrants an exemption to enable them to vote at the meeting.

Other interests that have been registered by members but the Monitoring Officer considers these are not interests which qualify for a dispensation under the Localism Act and therefore do not prevent members from participating in the meeting and voting.

6. Members are also asked to note the following;

- Interests in the budget which they have by virtue of being council tax payers / recipients of a council tax discount under the new local arrangements for council tax support do not prevent participation in and voting at this meeting, so seeking a dispensation is unnecessary;
- The dispensation which the Council may grant does not extend to the consideration of, or allocation of, funds in respect of an individual interest. In such circumstances the interest would no longer be incidental to the budget as a whole and it would be inappropriate for the member to participate in the budget discussion or vote thereon.

Other Options Considered

Not applicable

Legal and Resource Implications

As described above

Appendices:

Appendix A – Schedule of dispensations

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

Background Papers:

None

Councillor Peter Abraham

This Register of Interests was published on Wednesday, 22nd June, 2016, 12.16 pm

I, Councillor Peter Abraham a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

Retired

2. Sponsorship

Sponsorship

None

None

3. Contracts

Contracts

None

None

4. Land in the area of the authority

Land

My home: 27 Hutton Close, BS9 3PT

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities

None

None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

Avon Fire Authority

Bristol Policy Development

Bristol University Court

West of England Joint Scrutiny

Lower Severn Drainage Board

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality

Date of registration

None

None

Councillor Donald Alexander

This Register of Interests was published on Wednesday, 18th January, 2017, 6.48 pm

I, Councillor Donald Alexander a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

Wife a teaching assistant at Bedminster Down School

2. Sponsorship

Sponsorship

None

None

3. Contracts

Contracts

None

None

4. Land in the area of the authority

Land

Owner of 63 Trymside, Sea Mills

5. Licences to occupy land

Licences

Allotment patch in Sea Mills

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities

None

None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

Voluntary trustee of Alabare Christian Care,
Salisbury

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality

Date of registration

None

None

Councillor Lesley Alexander

This Register of Interests was published on Monday, 13th June, 2016, 1.41 pm

I, Councillor Lesley Alexander a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

None

None

2. Sponsorship

Sponsorship

None

None

3. Contracts

Contracts

None

None

4. Land in the area of the authority

Land

Sensitive interest

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities

None

None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

School Gov Panel

Bristol Buildings Preservation Trust

The Education Foundation of Margaret Tyndall

King George V Memorial Trust

National Trust

The Rotary Club of Bristol

Bristol and South Glos Conservative
Association

Governor of Little Hayes Nursery and Children's
Centre

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality	Date of registration
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None	None
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Councillor Nicola Beech

This Register of Interests was published on Monday, 27th June, 2016, 8.45 am

I, Councillor Nicola Beech a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

Public Relations

2. Sponsorship

Sponsorship

None	None
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3. Contracts

Contracts

JBP Associates Limited

Harleys Limited

4. Land in the area of the authority

Land

Sensitive interest

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities

None

None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

None

None

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality	Date of registration
None	None

Councillor Charlie Bolton

This Register of Interests was published on Monday, 13th June, 2016, 8.01 am

I, Councillor Charlie Bolton a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation	
Employment	
None	None

2. Sponsorship	
Sponsorship	
None	None

3. Contracts	
Contracts	
My partner, Jane Stevenson, is part of the Bristol Food Network (a director) and this organisation has a contract with Bristol City Council to deliver a number of food related activities	

4. Land in the area of the authority	
Land	
Sensitive interest	

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities

None

None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

Avon and Somerset Fire Authority (until May 2016); West of England Partnership Scrutiny Committee; National Trust; Hotwells and District Allotments Association; Greater Bedminster Community Partnership; RSPB; Avon Wildlife Trust; Garden Organic; Southville Community Development Association; St Mungo's; Cerebra; Friends of the Earth; Soil Association; Bristol Green Party; The Green Party;

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality

Date of registration

None

None

Councillor Nicola Bowden-Jones

This Register of Interests was published on Wednesday, 8th June, 2016, 9.10 am

I, Councillor Nicola Bowden-Jones a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

Child and Family Psychotherapist

2. Sponsorship

Sponsorship

None

None

3. Contracts

Contracts

None

None

4. Land in the area of the authority

Land

Sensitive interest

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities

None

None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

National Trust Caravaning and Camping Club
Begbrook and Stapleton Community Centre
Labour Party Unite, Association of Family
Therapists, UKCP, Direzione

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality

Date of registration

None

None

Councillor Harriet Bradley

This Register of Interests was published on Wednesday, 1st June, 2016, 10.15 am

I, Councillor Harriet Bradley a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

Part-time employment as Professor at UWE
Bristol (2 days a week plus Union facility time 1

day a week) Spouse's employment - Accounts
Assistant at Create Solutions, Temple Quay

2. Sponsorship

Sponsorship

None

None

3. Contracts

Contracts

None

None

4. Land in the area of the authority

Land

Own home: 25 Lansdown Road, Redland,
Bristol BS6 6NR Spouse's property (rented out)
17 Somerset Terrace, Windmill Hill BS4 ELL
Garage, at same property, rented out

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities

None

None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

Member of NT and WLF Member of Amnesty,
Age Concern Membership of 38 University and
College Union (UCO) - Member, NEC; Chair of
UWE Branch

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality

Date of registration

None

None

Councillor Mark Bradshaw

This Register of Interests was published on Wednesday, 18th January, 2017, 6.19 pm

I, Councillor Mark Bradshaw a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

Employed by the Hire Association Europe
Limited

2. Sponsorship

Sponsorship

Bedminster and Southville Labour Party The

Labour Party The Co-operative Party Bristol
South Labour Party

3. Contracts

Contracts

None

None

4. Land in the area of the authority

Land

Sensitive interest

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities

None

None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

Trustee - At Bristol

Member - National Trust

Member - Greater Bedminster Community Partnership

Avon Wildlife Trust

Member - Co-operative Group and Party

Member - FOSBR, Labour Party, Association of Labour Councillors

National Union of Journalists

Bristol Rugby (season ticket holder)

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality	Date of registration
Hitachi/First Great Western - Travel and accommodation as part of delegation visiting Japan (high speed rail) - 8 February - 13 February 2015	February 2015
Attended Urban Transport events - Brussels - Eurocities - Transport information and green buses meetings - travel and accommodation costs	12-13 October
Dinner - GWR - Dinner to discuss rail issues	18 October 2016
Barcelona visit - Cities Today/Replicate - Urban Morality Conference and Smart Cities Travel and Accommodation Expo	14-16 November 2016 self funded 16 November accommodation to attend Smart Cities Expo

Councillor Mark Brain

This Register of Interests was published on Wednesday, 18th May, 2016, 10.58 am

I, Councillor Mark Brain a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

Me - Civil Servant Wife - Clerical worker at
Computershare

2. Sponsorship

Sponsorship

The Labour Party

3. Contracts

Contracts

Director - Bristol Port Company until 31 May
2016

4. Land in the area of the authority

Land

Sensitive interest

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies	
None	None

7. Securities	
Securities	
None	None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations	
Name of Organisation	
Port of Bristol Company Board Hartcliffe and Withywood Community Partnership The Co-operative Group The Wildfowl and Wetlands Trust Trustee - Hawkspring The National Secular Society The Labour Party The Co-operative Party The Fabian Society Fair Furlong Primary School	

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality	
Name of Donor/Nature of gift or hospitality	Date of registration
Bristol Old Vic - 2 tickets for the play 'A long walk into the dark'	15 May 2016

Councillor Fabian Breckels

This Register of Interests was published on Wednesday, 15th June, 2016, 7.37 am

I, Councillor Fabian Breckels a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation	
Employment	

Private landlord, one property in Bristol, one in Essex

2. Sponsorship

Sponsorship

The Labour Party

The Co-operative Party

3. Contracts

Contracts

My partner is an employee of Bristol City Council

4. Land in the area of the authority

Land

Sensitive interest

5. Licences to occupy land

Licences

Sensitive interest

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities

None

None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

Bristol Buildings Preservation Trust

Co-operative Group Member

Bristol Hannover Council

Bristol Oporto Association

Friends of Troopers Hill (Member)

LGA Labour Group

Bristol Buildings Preservation Trust

Christians on the Left

Cinema Theatre Association

Co-operative Party

Labour Campaign for Electoral Reform

Labour Friends of Israel

Jewish Labour Movement (Associate Member)

Labour Party

The Electoral Reform Society

Prospect (Trade Union)

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality	Date of registration
None	None

Councillor Tom Brook

This Register of Interests was published on Wednesday, 1st June, 2016, 8.54 am

I, Councillor Tom Brook a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation
Employment
Employed as a Mechanical Engineer by Atkins Ltd, subsidiary of WS Atkins Ltd

2. Sponsorship
Sponsorship
Sponsorship towards my campaign from the Co-operative Party

3. Contracts	
Contracts	
None	None

4. Land in the area of the authority
Land
Sensitive interest

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities

None

None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

Member - Cop-operative Group and Co-operative Party Member of Liberty, Republic, The Bishopston Society and Friends of Bristol Suburban Railways Member of Prospect, The Institution of Mechanical Engineers and Nuclear Institute

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality

Date of registration

None

None

Councillor Clare Campion-Smith

This Register of Interests was published on Wednesday, 18th January, 2017, 6.22 pm

I, Councillor Clare Champion-Smith a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

None

None

2. Sponsorship

Sponsorship

My election expenses were paid by the Liberal Democrat Local Party

3. Contracts

Contracts

None

None

4. Land in the area of the authority

Land

I am joint owner of 188 Redland Road

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

None	None
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7. Securities	
Securities	
None	None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations	
Name of Organisation	
National Trust	
English Heritage	
Methodist Church	
Amnesty	
Sustrans	
Ramblers Association	
RSPB	
Avon Wildlife	
Wildfowl and Wetlands Trust	
ATL	
Claremont Special School	
Hope Governing Body	

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality	
Name of Donor/Nature of gift or hospitality	Date of registration
LGA - LGA Course paid for by LGA on 22 and 23	January 2017

November 2016

Councillor Tony Carey

This Register of Interests was published on Wednesday, 22nd June, 2016, 12.19 pm

I, Councillor Tony Carey a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

None

None

2. Sponsorship

Sponsorship

None

None

3. Contracts

Contracts

None

None

4. Land in the area of the authority

Land

58 Jersey Avenue, Bristol BS4 4QZ

5. Licences to occupy land

Licences

Plot 9, The Rock Allotments, Allison Road,

Bristol

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities

None

None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

I am Chair of Board of Governors at Broomhill
Infant School and Broomhill and St Anne's Park
Children's Centre

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality

Date of registration

None

None

Councillor Craig Cheney

This Register of Interests was published on Wednesday, 18th May, 2016, 8.01 am

I, Councillor Craig Cheney a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

Business Analyst - Capita Insurance and Benefit Services

2. Sponsorship

Sponsorship

None

None

3. Contracts

Contracts

None

None

4. Land in the area of the authority

Land

Tenancy - 21 Railway Terrace, Bristol BS16 4LP

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities	
None	None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations
Name of Organisation
Trustee - Hillfields Community Trust Trustee - Barton Fields Trust Member - Bristol Civic Society Member - Progress Member - The Fabian Society Member - Unite the Union

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality	
Name of Donor/Nature of gift or hospitality	Date of registration
None	None

Councillor Barry Clark

This Register of Interests was published on Wednesday, 18th January, 2017, 6.47 pm

I, Councillor Barry Clark a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation
Employment
Database Administrator Capgemini
Wife works for BCC within adult care

2. Sponsorship
Sponsorship
The Labour party

3. Contracts

Contracts

None

None

4. Land in the area of the authority

Land

None

None

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities

None

None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

Committee member Hengrove community
centre

Vice Chair of Governors Perry Court Primary school

Labour Party

Unite union

Unite union

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality	Date of registration
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Bristol Airport / Aer Lingus Local flight to celebrate 80th anniversary of Aer Lingus	27th may 2016
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Councillor Jos Clark

This Register of Interests was published on Wednesday, 1st June, 2016, 11.30 am

I, Councillor Jos Clark a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

We Care and Repair, 5 Hide Market, Waterloo Street, St Philips, Bristol BS2 0BH

2. Sponsorship

Sponsorship

None

None

3. Contracts

Contracts

None

None

4. Land in the area of the authority

Land

2 Callington Road Brislington Bristol BS4 5BW

146a Bishopsworth Road Bishopsworth Bristol
BS13 7LJ

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities

None

None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

The Fire Authority Knowle Golf Club

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality	Date of registration
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None	None
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Councillor Stephen Clarke

This Register of Interests was published on Wednesday, 18th May, 2016, 8.38 am

I, Councillor Stephen Clarke a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

Director - Bristol Pound CIC

2. Sponsorship

Sponsorship

Contribution towards my election expenses by Bristol Green Party

3. Contracts

Contracts

Bristol Pound CIC has a contract with the council
--

4. Land in the area of the authority

Land

Sensitive interest

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

Bristol Pound CIC have a tenancy with the council for room 103 Corn Exchange, Corn Street, Bristol BS1 1JQ

7. Securities

Securities

None

None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

Bristol Credit Union Acorn Communities The Cable

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality

Date of registration

None

None

Councillor Harriet Clough

This Register of Interests was published on Wednesday, 1st June, 2016, 8.37 am

I, Councillor Harriet Clough a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

None

None

2. Sponsorship

Sponsorship

None

None

3. Contracts

Contracts

None

None

4. Land in the area of the authority

Land

Flat 7, Manor House Court BS14 9HP - Shared ownership w/Knightstone Housing

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities

None

None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

Bristol Shopmobility Royal British Legion
Organisation for Transformative Works Victory
Services Club Liberal Democrats Bristol Physical
Access Chain Forces Pension Society

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality

Date of registration

None

None

Councillor Eleanor Combley

This Register of Interests was published on Wednesday, 8th June, 2016, 9.31 am

I, Councillor Eleanor Combley a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

Software Developer, employed by Leap Legal
Software, Level 1 Regal House, 70 London
Road, Twickenham TW1 3QS Spouse:
Incorporated Electrical Engineer, employed by
Mott MacDonald, 10 Temple Back, Bristol BS1
6FL

2. Sponsorship

Sponsorship

Funding from Bristol Green Party for election expenses

3. Contracts

Contracts

None

None

4. Land in the area of the authority

Land

Own home: 97 Downend Road, Horfield, Bristol
BS7 9PR

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities

None

None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

Fairfield Parents Network (Chair) Amnesty International (Regular donor) AVAAZ (Regular donor) Ashley Down Schools Federation governing body (named SEN Governor role)

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality	Date of registration
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None	None
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Councillor Asher Craig

This Register of Interests was published on Wednesday, 8th June, 2016, 8.30 am

I, Councillor Asher Craig a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

Mosaic Advocacy Centre C.I.C. - Director

2. Sponsorship

Sponsorship

None	None
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3. Contracts

Contracts

None	None
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4. Land in the area of the authority

Land

Sensitive interest

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities

None

None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

Police and Crime Panel (Mayor's representative) ASDAN (Trustee) Skills and Education Group (Trustee/Board Member) Friends of Fairfield House (Trustee)

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality

Date of registration

None	None
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Councillor Christopher Davies

This Register of Interests was published on Tuesday, 31st May, 2016, 8.08 am

I, Councillor Christopher Davies a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

None

None

2. Sponsorship

Sponsorship

None

None

3. Contracts

Contracts

None

None

4. Land in the area of the authority

Land

Sensitive interest

5. Licences to occupy land

Licences

None	None
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6. Corporate tenancies	
Corporate tenancies	
None	None

7. Securities	
Securities	
None	None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations	
Name of Organisation	
Vice President - Royal Society of St George Vice President - Bristol South District Scout Council Vice President - Matthew of Bristol Trust Councillor School Governor - Ilminster Avenue Specialist Nursery and Children's Centre Chairman - Redcatch Community Centre Member - Rolls Royce Heritage Trust Member - Knowle West Project Board Member - Scout Association Member - Knowle and Totterdown History Group Member - Bristol University Court Member - Christchurch Exhibition Trust Member - Bristol Savages Member - Bristol Old Vic Theatre Club Member - Bristol-Oporto Association Member - Association of Liberal Democrat Councillors Member - Liberal Democrat Party	

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality	
Name of Donor/Nature of gift or hospitality	Date of registration

None

None

Councillor Mike Davies

This Register of Interests was published on Tuesday, 31st May, 2016, 10.35 am

I, Councillor Mike Davies a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

Administrative Officer for Thangam
Debonnaire MP, 16-18 King Square, Bristol BS2
8AZ

2. Sponsorship

Sponsorship

The Labour Party

Unite the Union

3. Contracts

Contracts

Director, 2, 4 and 6 Albert St Management
Company Limited

4. Land in the area of the authority

Land

2 Albert Street, Redfield, Bristol BS5 9ER

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities

None

None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

Unite the Union The Fabian Society

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality

Date of registration

None

None

Councillor Carla Denyer

This Register of Interests was published on Wednesday, 1st June, 2016, 12.03 pm

I, Councillor Carla Denyer a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

None

None

2. Sponsorship

Sponsorship

Bristol Green Party (payment for leaflets etc during election campaign)

3. Contracts

Contracts

None

None

4. Land in the area of the authority

Land

Sensitive interest

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities

Bristol Energy Co-operative

Sims Hill Shared Harvest

Triodos 5 year ethical savings bond

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

University of Bristol Court

Bristol Energy Co-operative, The Phone Co-op,
Bristol Credit Union, The Bristol Cable, Sims Hill
Shared Harvest

Labour behind the Label, Amnesty
International, Sustrans, Young Friends General
Meeting, Bristol Area Quaker meeting

The Green Party of England and Wales, Labour
behind the Label, Amnesty International,
Sustrans, Friends of Redland Library

Association of Green Councillors

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality	Date of registration
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Everyman Media Group Plc - Cinema tickets and refreshments at opening night. Party of Whiteladies Picture House.	24 May 2016
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Councillor Kye Dudd

This Register of Interests was published on Wednesday, 18th May, 2016, 10.44 am

I, Councillor Kye Dudd a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

Royal Mail Group Limited

2. Sponsorship

Sponsorship

Communication Workers Union

3. Contracts

Contracts

None

None

4. Land in the area of the authority

Land

Sensitive interest

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

None	None
------	------

7. Securities

Securities
Royal Mail Plc

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation
Communication Workers Union

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality	Date of registration
None	None

Councillor Richard Eddy

This Register of Interests was published on Wednesday, 22nd June, 2016, 8.14 am

I, Councillor Richard Eddy a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment
Introducer to Independent Financial Advisory

2. Sponsorship

Sponsorship

None

None

3. Contracts

Contracts

None

None

4. Land in the area of the authority

Land

5 Little Headley Close, Headley Park, Bristol
BS13 7PJ

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities

None

None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

Development Control Committee/Licensing
Control Committee/Public Safety and
Protection Committee/Human Resources
Committee

Housing Management Board

Director, Destination Bristol Board

Member, Harbourside Forum

Member, Shipping Quarter Forum

Member, University of Bristol Court

Trustee, South Bristol Church and Community
Trust

Governor, St Pius X Primary School, Bristol

Member, Bedminster Down and Uplands
Society

Member, Highridge Forum

Member, Imperial Park Forum

Member, Malago Valley Conservation Group

Member, Royal Society of St George (Bristol
Branch)

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality	Date of registration
None	None

Councillor Jude English

This Register of Interests was published on Monday, 13th June, 2016, 8.43 am

I, Councillor Jude English a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

Open University (Teacher)

2. Sponsorship

Sponsorship

None

None

3. Contracts

Contracts

None

None

4. Land in the area of the authority

Land

I have a tenancy on New Roots community allotment - Until 2019 Land at Briavers Grove, Bristol BS16 5JJ

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies	
None	None

7. Securities	
Securities	
None	None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations	
Name of Organisation	
Member of National Union of Teachers	
The Co-operative Society	
St Werburgh's City Farm (Management Board)	
The Green Party of England and Wales	
Bristol Pound	
Bristol Credit Union	

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality	
Name of Donor/Nature of gift or hospitality	Date of registration
None	None

Councillor Martin Fodor

This Register of Interests was published on Wednesday, 18th January, 2017, 6.22 pm

I, Councillor Martin Fodor a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

Minor personal freelance work via
MakeYourHomeEco Partner: Senior Crown
Prosecutor

2. Sponsorship

Sponsorship

Bristol Green Party

3. Contracts

Contracts

None

None

4. Land in the area of the authority

Land

Sensitive interest

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities

None

None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

Member: The Co-operative (retail Co-op)
Member: The Bristol Media cable co-op
Member: The Bristol Pound CIC Member;
Bristol Energy Network; Sustainable
Bishopston; Sustainable Redland Member:
CND; New Economics Foundation; Campaign
Against Arms Trade

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality

Date of registration

None

None

Councillor Helen Godwin

This Register of Interests was published on Monday, 13th June, 2016, 7.48 am

I, Councillor Helen Godwin a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

Company Director of Redland Search Limited
Spouse: Company Director of Redland Search
Limited

2. Sponsorship

Sponsorship

None

None

3. Contracts

Contracts

None

None

4. Land in the area of the authority

Land

Sensitive interest

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities

Spouse and myself are co-owners of Redland
Search Limited, 77 Stokes Croft, Bristol BS1
3RD

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

Trustee of Southmead Development Trust The
Bristol Cable Comjuncations and Workers
Union

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality	Date of registration
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None	None
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Councillor Geoff Gollop

This Register of Interests was published on Tuesday, 25th October, 2016, 8.41 am

I, Councillor Geoff Gollop a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

Self employed Chartered Accountant

2. Sponsorship

Sponsorship

Bristol and South Glos Conservative
Association

Bristol North West Conservative Association

3. Contracts

Contracts

None

None

4. Land in the area of the authority

Land

Sensitive interest

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities

Sensitive interest

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

Member - Westbury, Henleaze and Stoke
Bishop Neighbourhood Partnership

Member - Westbury-on-Trym Society

Member - Henleaze Society

Member - Westbury-on-Trym Business

Association

Member - Friends of Arnos Vale Cemetery

Member - Bristol Zoo

Member - SS Great Britain

Member - Avon Wildlife Trust

Trustee - Downs Shaw Trust

Life Member - Matthew Trust

Member - University Botanic Gardens

Member - Friends of St George's Member
WWT

Member - Conservative Councillors'
Association

Member - Bristol Citizens' Committee

Member - Bristol Savages

Member - Bristol Naturalists Society

Member - Canynoges Society

Member - Old Sneed Park Nature Reserve

Member - National Trust; English Heritage

Member - Old Cliftonian Society

Member - Friends of the Downs and Avon
Gorge

Past President - West of England Society of
Chartered Accountants

Patron - Southmead Project

Supporter - Westbury in Bloom

Trustee - Bristol North West Conservative Association

Trustee - Food Hall Trust

Member - Institute of Chartered Accountants England and Wales; Personal Finance Society and the Insurance Institute

Member - Board of @Bristol

Trustee - New Room

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality	Date of registration
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Whats On Bristol - Tickets for Circus retail value £52	3 October 2016
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Councillor John Goulandris

This Register of Interests was published on Wednesday, 1st June, 2016, 9.41 am

I, Councillor John Goulandris a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

Employee of Coutts & Co, 33-35 Queen Square, Bristol BS99 7EP

2. Sponsorship

Sponsorship

Bristol and South Glos Conservative Association

3. Contracts

Contracts

None but for transparency, my wife is a local government pensioner

4. Land in the area of the authority

Land

Sensitive interest

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities

Royal Bank of Scotland Plc

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

Neighbourhood Partnership (Henleaze, Westbury-on-Trym and Stoke Bishop) NSPCC

Red Cross Saville Investment Club Sneyd Park
Residents' Association/Bristol and South Glos
Conservative Association Chartered Institute of
Bankers Chartered Insurance Institute Unite
Unison Member Governor - Stoke Bishop
Primary School

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality	Date of registration
None	None

Councillor Fi Hance

This Register of Interests was published on Tuesday, 7th June, 2016, 1.12 pm

I, Councillor Fi Hance a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment	
None	None

2. Sponsorship

Sponsorship
The Green Party

3. Contracts

Contracts	
None	None

4. Land in the area of the authority

Land

19 Jubilee Road BS2 9RS 16 Devon Grove BS5
9AU 14 Hurlingham Road BS7 9BA

5. Licences to occupy land

Licences

None None

6. Corporate tenancies

Corporate tenancies

None None

7. Securities

Securities

None None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

The Green Party National Trust Redland and
Cotham Amenities Society Bishopston Society
Oxfam supporter via direct debit Association of
Green Councillors

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality Date of registration

None	None
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Councillor Margaret Hickman

This Register of Interests was published on Tuesday, 7th June, 2016, 3.41 pm

I, Councillor Margaret Hickman a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

Non-executive director for Brisdoc GP

2. Sponsorship

Sponsorship

None

None

3. Contracts

Contracts

None

None

4. Land in the area of the authority

Land

28 Burghley Road BS6 5BN

5. Licences to occupy land

Licences

None	None
------	------

6. Corporate tenancies	
Corporate tenancies	
None	None

7. Securities	
Securities	
None	None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations	
Name of Organisation	
Chair of Trustees - Single Parent Action Network Trustee - Felix Road Adventure Playground Member - Junction 3 community interest company	

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality	
Name of Donor/Nature of gift or hospitality	Date of registration
None	None

Councillor Claire Hiscott

This Register of Interests was published on Tuesday, 7th June, 2016, 4.19 pm

I, Councillor Claire Hiscott a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation
--

Employment

None

None

2. Sponsorship

Sponsorship

Member of the Conservative Party -
contributes to my election expenses

3. Contracts

Contracts

None

None

4. Land in the area of the authority

Land

Sensitive interest

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities	
None	None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations
Name of Organisation
Member of the General Pharmaceutical Council Member of the Royal Pharmaceutical Society Member of the Conservative Party Member of the National Trust

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality	
Name of Donor/Nature of gift or hospitality	Date of registration
None	None

Councillor Helen Holland

This Register of Interests was published on Tuesday, 7th June, 2016, 1.21 pm

I, Councillor Helen Holland a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation
Employment
LGA Regional Peer (SW and W Midlands) Member Development Charter Assessor and Trainer, South West Councils Spouse - Assistant at Riverside Garden Centre

2. Sponsorship
Sponsorship

Bristol South Labour Party

3. Contracts

Contracts

The organisations listed at Part 2 may sometimes have contracts with the City Council

4. Land in the area of the authority

Land

Sensitive interest

Rents: Allotment at White City Allotments
(Hotwells and District Allotments Association)

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities

None

None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

Destination Bristol South West Councils LGA
General Assembly LGA City Regions Board Core
Cities Dundry View Neighbourhood Partnership
Bristol Credit Union Hartcliffe and Withywood
Ventures (Board Member) Friends of Arnos
Vale Cemetery The Labour Party Fawcett
Society UNITE the Union Hartcliffe Children's
Centre and Nursery School

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality	Date of registration
None	None

Councillor Gary Hopkins

This Register of Interests was published on Monday, 13th June, 2016, 8.03 am

I, Councillor Gary Hopkins a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

Independent Financial Officer

2. Sponsorship

Sponsorship

Pay into and receive benefits from Liberal
Democrat Party leaflets and expenses

3. Contracts

Contracts

None

None

4. Land in the area of the authority

Land

House at 4 Preston Walk, Bristol BS4 2TP

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities

None

None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

Knowle Park Primary School Governor

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality	Date of registration
Colston Hall - Have attended events at the Colston Hall (not concerts) but there was no monetary value	2015

Councillor Christopher Jackson

This Register of Interests was published on Wednesday, 18th May, 2016, 10.34 am

I, Councillor Christopher Jackson a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation	
Employment	
None	None

2. Sponsorship	
Sponsorship	
None	None

3. Contracts	
Contracts	
None	None

4. Land in the area of the authority	
Land	
None	None

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities

None

None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

Fire Authority Member - Whitchurch Folk
House School Governor - Knowle West
Children's Centre

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality

Date of registration

None

None

Councillor Hibaq Jama

This Register of Interests was published on Thursday, 19th January, 2017, 11.26 am

I, Councillor Hibaq Jama a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

I am not currently in other form of employment other than being the Lawrence Hill Councillor and also the Chair of Licencing. I intend to start a business in the future but as of now I am not in any work. Partners employment - sensitive interest

2. Sponsorship

Sponsorship

I am a member of the Avon Fire Authority and as part of this role I am given a small allowance.

3. Contracts

Contracts

None

4. Land in the area of the authority

Land

Sensitive Interest

5. Licences to occupy land

Licences

None

6. Corporate tenancies

Corporate tenancies

None

7. Securities

Securities

None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

Avon Fire Authority

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality

Date of registration

None

None

Councillor Carole Johnson

This Register of Interests was published on Tuesday, 14th June, 2016, 7.57 am

I, Councillor Carole Johnson a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

None

None

2. Sponsorship

Sponsorship

None

None

3. Contracts

Contracts

None

None

4. Land in the area of the authority

Land

None

None

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities

None

None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

I am School Governor for the following; Easton Primary Academy Beaufort Street Bristol, St Patrick's School Blackswarth Road Bristol and Hope Virtual School for the Looked After Children Across Bristol. I have also just been selected to sit on the SACRE Committee

I am also a sitting Magistrate for both the Bristol Adult Court and also the Family Court Bench

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality	Date of registration
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None	None
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Councillor Steve Jones

This Register of Interests was published on Wednesday, 22nd June, 2016, 8.35 am

I, Councillor Steve Jones a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

Director:Siplicity Group Limited - Supply of telecoms products and services to SMEs

2. Sponsorship

Sponsorship

None	None
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3. Contracts

Contracts

None

None

4. Land in the area of the authority

Land

35 Sturminster Road, Stockwood, Bristol BS14
8BU

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities

None

None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

Wessex 4x4 Response Organisation (volunteer
responder)

National Trust Member

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality	Date of registration
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None	None
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Councillor Anna Keen

This Register of Interests was published on Tuesday, 31st May, 2016, 10.09 am

I, Councillor Anna Keen a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

Teacher at St Michael's Primary School, Stoke Gifford

Partner: Programme Director for BT; Non-exec director for BrisDoc

2. Sponsorship

Sponsorship

None	None
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3. Contracts

Contracts

None	None
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4. Land in the area of the authority

Land

Sensitive interest

5. Licences to occupy land	
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Licences	
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None	
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	None
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6. Corporate tenancies	
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Corporate tenancies	
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None	
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	None
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7. Securities	
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Securities	
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None	
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	None
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PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations	
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Name of Organisation	
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Trustee - Hillfields Community Trust Member - NUT	
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PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality	
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Name of Donor/Nature of gift or hospitality	Date of registration
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	Date of registration
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None	
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	None
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Councillor Tim Kent

This Register of Interests was published on Wednesday, 8th June, 2016, 8.54 am

I, Councillor Tim Kent a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

Self-employed via campaign solutions (communications consultancy), 106 Hengrove Lane, Bristol, BS14 9DQ Spouse works for Excel Living, Kingswood House, South Road, Kingswood, BS15 8JF as a support worker Contract with Hosts International, London, W1W 7SA (student hosting)

2. Sponsorship

Sponsorship

Bristol Liberal Democrats

3. Contracts

Contracts

Director of Hartcliffe Community Park Farm Limited that has a lease with the council for the running of a charitable city farm

4. Land in the area of the authority

Land

106 Hengrove Lane, Bristol BS14 9DQ

5. Licences to occupy land

Licences

None	None
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6. Corporate tenancies	
Corporate tenancies	
None	None

7. Securities	
Securities	
None	None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations	
Name of Organisation	
Hartcliffe Community Park Farm (member and director) Liberal Democrats (member)	

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality	
Name of Donor/Nature of gift or hospitality	Date of registration
St Bernadette Old Boys Rugby Football Club - Dinner and drinks as guest at their junior members award ceremony on 7 May 2016	2 June 2016

Councillor Sultan Khan

This Register of Interests was published on Wednesday, 8th June, 2016, 10.36 am

I, Councillor Sultan Khan a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation
--

Employment

Business and restaurant

2. Sponsorship

Sponsorship

None

None

3. Contracts

Contracts

Owns an on and off alcohol premises licence,
restaurant and takeaway licence

4. Land in the area of the authority

Land

None

None

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities	
None	None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations	
Name of Organisation	
None	None

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality	
Name of Donor/Nature of gift or hospitality	Date of registration
None	None

Councillor Gill Kirk

This Register of Interests was published on Monday, 18th July, 2016, 8.21 am

I, Councillor Gill Kirk a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation	
Employment	
Freelance Music Therapy work for Alzheimers Society	

2. Sponsorship	
Sponsorship	
None	None

3. Contracts	
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Contracts	
None	None

4. Land in the area of the authority	
Land	
None	None

5. Licences to occupy land	
Licences	
None	None

6. Corporate tenancies	
Corporate tenancies	
None	None

7. Securities	
Securities	
None	None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations	
Name of Organisation	
National Trust	
Westbury-on-Trym Baptist Church	
Bristol Dementia Action Alliance	

Lockleaze Community Association

Member of Filton Avenue Children's Centre
Advisory Board

Governor of Stoke Park Primary School

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality	Date of registration
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None	None
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Councillor Cleo Lake

This Register of Interests was published on Monday, 18th July, 2016, 8.33 am

I, Councillor Cleo Lake a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

None

2. Sponsorship

Sponsorship

None

3. Contracts

Contracts

None

4. Land in the area of the authority

Land

Sensitive interest

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities

None

None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

None

None

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality

Date of registration

None

None

Councillor Mike Langley

This Register of Interests was published on Wednesday, 18th January, 2017, 6.18 pm

I, Councillor Mike Langley a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

Retired

2. Sponsorship

Sponsorship

Co-op - £250 to Brislington East Labour Party

unite the union £150.00

unite the union £150.00

unite the union £150.00

unite the union £150.00

unite the union £150.00

unite the union £150.00

unite the union £150.00

unite the union £150.00

unite the union £150.00

unite the union £150.00

unite the union £150.00

unite the union £150.00

unite the union £150.00

unite the union £150.00

unite the union £150.00

unite the union £150.00

unite the union £150.00

3. Contracts

Contracts

None

None

4. Land in the area of the authority

Land

Tenant at 636 Fishponds Road, BS16 3HY

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities

50 shares in Bristol Rovers Football Club

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

Unite the Union The Co-operative Party CND
Cuba Solidarity Campaign Friends of Suburban
Bristol Railways

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality	Date of registration
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None	None
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Councillor Jeff Lovell

This Register of Interests was published on Wednesday, 18th May, 2016, 8.16 am

I, Councillor Jeff Lovell a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

Retired firefighter

2. Sponsorship

Sponsorship

Fire Brigades Union (£250.00)

3. Contracts

Contracts

None

None

4. Land in the area of the authority

Land

Sensitive interest

5. Licences to occupy land

Licences

My home address

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities

None

None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

Fire Authority; Police and Crime Panel
Governor - Knowle DGE Out of Trade Member
FBU Whitchurch Folk House Social Club (Chair)

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality

Date of registration

None

None

Councillor Brenda Massey

This Register of Interests was published on Wednesday, 18th May, 2016, 7.55 am

I, Councillor Brenda Massey a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

None

None

2. Sponsorship

Sponsorship

Bristol North West Labour Party

Bristol Co-operative Party

3. Contracts

Contracts

None

None

4. Land in the area of the authority

Land

Sensitive interest

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities

None

None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

Member of the National Trust
Member of the British Museum
Member of the Friends of Bristol Museum
Trustee of Southmead Development Trust
Trustee of Bristol Citizens Advice School
Governor - Filton Avenue Primary;
Badocks Wood Community School and Children's Centre
and Chair of the Hope School for looked after children

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality

Date of registration

None

None

Councillor Olly Mead

This Register of Interests was published on Tuesday, 31st May, 2016, 7.43 am

I, Councillor Olly Mead a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

Freeland musician

2. Sponsorship

Sponsorship

The Labour Party

3. Contracts

Contracts

None

None

4. Land in the area of the authority

Land

None - I live with my parents and do not own
or rent any property

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities	
None	None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations
Name of Organisation
St Gregory the Great Church, Horfield PCC Trustee - Upper Horfield Community Trust Trustee - Manor Farm Community Hub Member - Friends of the RWA Member - Friends of Horfield Common Fellow - Royal Society of Arts Member - Foreign Policy Centre Member - The Labour Party Member - LGBT Labour Member - Co-op Party Member - Unite the Union (communities branch) Member - Royal Economic Society

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality	
Name of Donor/Nature of gift or hospitality	Date of registration
None	None

Councillor Matthew Melias

This Register of Interests was published on Wednesday, 18th January, 2017, 6.47 pm

I, Councillor Matthew Melias a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation
Employment
Wife works for Kingsweston School, Bristol City Council

2. Sponsorship

Sponsorship

Not applicable

3. Contracts

Contracts

Not applicable

4. Land in the area of the authority

Land

Tenancy of 10 Curston Walk, Shirehampton,
BS11 9RB

5. Licences to occupy land

Licences

Not applicable

6. Corporate tenancies

Corporate tenancies

Not applicable

7. Securities

Securities

Not applicable

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

Chairman of Lawrence Weston Football Club

Member of UNITE

Trustee of Cabot Scout Group

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality

Date of registration

None

None

Councillor Graham Morris

This Register of Interests was published on Tuesday, 12th July, 2016, 8.37 am

I, Councillor Graham Morris a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

Employee of Coutts and Co

2. Sponsorship

Sponsorship

The Conservative Party

3. Contracts

Contracts

My wife is a teaching assistant at St Bernadette

RC Secondary School

4. Land in the area of the authority

Land

12 King Road, Knowle, Bristol BS4 2LS

5. Licences to occupy land

Licences

My wife has an allotment which we rent from the Council

6. Corporate tenancies

Corporate tenancies

See above

7. Securities

Securities

None

None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

Bristol Telephones RFC Junior Section Board
Member

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality

Date of registration

None	None
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Councillor Anthony Negus

This Register of Interests was published on Monday, 8th August, 2016, 8.41 am

I, Councillor Anthony Negus a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

Architect

2. Sponsorship

Sponsorship

Pay into and receive benefits from Liberal Democrat Party leaflets and expenses

3. Contracts

Contracts

None

None

4. Land in the area of the authority

Land

House at 50 Lake Road, Henleaze, Bristol BS10
5JB

5. Licences to occupy land

Licences	
None	None

6. Corporate tenancies	
Corporate tenancies	
None	None

7. Securities	
Securities	
None	None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations	
Name of Organisation	
Bristol Buildings Preservation Trust	
Membership of Redland and Cotham Amenities Society	
Membership of Association of Liberal Democrat Councillors: Liberal Party	

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality	
Name of Donor/Nature of gift or hospitality	Date of registration
Bristol Liberal Democrat - local Party for some election expenses	30 December 2015

Councillor Paula O'Rourke

This Register of Interests was published on Wednesday, 15th June, 2016, 8.09 am

I, Councillor Paula O'Rourke a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

Recruitment Consultant

2. Sponsorship

Sponsorship

None

None

3. Contracts

Contracts

Sensitive interest

4. Land in the area of the authority

Land

Our flat is at 19 Royal York Crescent, Bristol
BS8 4JY

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

None	None
------	------

7. Securities	
Securities	
None	None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations	
Name of Organisation	
National Trust	
Clifton Amateur Dramatics Society (CADS)	
Friends of Clifton Centre and Library (FOCCAL)	
Amnesty International	

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality	
Name of Donor/Nature of gift or hospitality	Date of registration
None	None

Councillor Steve Pearce

This Register of Interests was published on Wednesday, 1st June, 2016, 7.45 am

I, Councillor Steve Pearce a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation	
Employment	
Rhodia UK Limited Rhodia Pensions Trust (Director - unpaid) St George Neighbourhood	

Partnership

2. Sponsorship

Sponsorship

Labour Party

3. Contracts

Contracts

None

None

4. Land in the area of the authority

Land

Sensitive interest

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities

None

None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

APSE (Association of Public Service Excellence)
Avon Pension Fund (committee member)
Bristol Energy (Board observer) Bristol Civic
Society Unite the Union Air Balloon Hill Primary
School

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality	Date of registration
None	None

Councillor Celia Phipps

This Register of Interests was published on Wednesday, 18th January, 2017, 6.46 pm

I, Councillor Celia Phipps a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

I work part time for Southmead Development
Trust in a new community project called
Community Webs. My title is Wellbeing Co-
ordinator.

2. Sponsorship

Sponsorship

None

None

3. Contracts

Contracts

None

None

4. Land in the area of the authority

Land

Sensitive interest

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities

None

None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

Trustee of Southville Community Development
Association

School Governor, Parson Street School

Member of National Trust

Member of Avon Fire Authority

Member of Lifeskills Management Board

Husband - Chair of Bristol Branch, Parkinsons UK

Greenpeace (Member)

Action Aid (Member)

Oxfam (Member)

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality	Date of registration
None	None

Councillor Ruth Pickersgill

This Register of Interests was published on Tuesday, 31st May, 2016, 8.42 am

I, Councillor Ruth Pickersgill a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

None - retired. Until now I have been a member of the BCC Fostering Panel and in theory get a payment for each day attended, but only one payment received to date this year.

2. Sponsorship

Sponsorship

£82.50 payment for stamps from constituency
Labour Party

3. Contracts

Contracts

None

None

4. Land in the area of the authority

Land

Own home: 11 Grove Park Terrace BS16 2BL

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities

None

None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

Chair - Bristol Refugee Rights Management
Committee Member - West of England Centre
for Inclusive Living Management Committee
Member - VOSCUR Management Committee
Member - Bristol Women's Voice Governor -
Rosemary Early Years Centre Councillor -
Bristol Brunel Academy Governor - Hope
Virtual School Independent Member -
Fostering Panel

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality	Date of registration
None	None

Councillor Kevin Quartley

This Register of Interests was published on Wednesday, 18th January, 2017, 6.21 pm

I, Councillor Kevin Quartley a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

Pilkington Glass UK, Imperial Park, Bristol BS13
7TJ

2. Sponsorship

Sponsorship

Kris Murphy, Agent, 5 Westfield Park, Bristol
BS6 6LT Election expenses - Bristol and South
Gloucestershire Conservatives

3. Contracts

Contracts

Pilkington Glass UK - Supply of glass to Bristol
City Council

4. Land in the area of the authority

Land

Sensitive interest

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities

None

None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

Avon and Somerset Local Resilience Forum
Dundry View Neighbourhood Partnership St
John Ambulance North Bristol NHS Trust South
Western Ambulance Trust University Hospitals

Bristol NHS Foundation Trust Rotary - South
Bristol Conservative Party Trade Union - Unite
Safety Representative LEA School Governor -
Cheddar Grove Primary School

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality	Date of registration
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None	None
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Councillor Liz Radford

This Register of Interests was published on Monday, 27th June, 2016, 7.59 am

I, Councillor Liz Radford a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

Employed by Cancer Intelligence Limited as
Finance Manager.

Husband employed by The Bristol Port
Company as Quality and Projects Manager

2. Sponsorship

Sponsorship

Bristol and South Glos Conservative
Association - Election expenses

3. Contracts

Contracts

None

None

4. Land in the area of the authority

Land

Sensitive interest

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities

None

None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

Stoke Bishop, Westbury-on-Trym and Henleaze
Neighbourhood Partnership member

Henleaze Society Member

Conservative Councillors Association Member

Bristol North West Conservative Association

Committee Member - Henleaze and Westbuy
Park Open Youth Project

Member of the Association of Accounting
Technicians

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality	Date of registration
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None	None
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Marvin Rees

This Register of Interests was published on Wednesday, 22nd June, 2016, 12.35 pm

I, Marvin Rees a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

Registered myself as a consultant to take on
roles developing a number of city projects

2. Sponsorship

Sponsorship

I was supported by the following:-

Unite

Unison

CWU

GMB

USDAW

TSSA

FBU

The Labour Party

The Labour Party (LCF)

Bristol Labour Group of Councillors

Bristol Labour Party Women section

Bristol West Constituency Labour Party

Kingswood Constituency Labour Party

North Wiltshire Constituency Labour Party

Somerset and Frome Constituency Labour
Party

Hanham and Woodstock Branch Labour Party

Siston Branch Labour Party

Rodway Chase Branch Labour Party

Bitton Branch Labour Party

Bishopston Branch Labour Party

Redland Branch Labour Party

Westbury-on-Trym Branch Labour Party

IC4PM

ECOTRICITY

Thompson solicitors

Mad Mobiles

Carpet Direct

Individual donations from Labour Party members and members of the public

3. Contracts

Contracts

UWE - Consultant of the Diversity Advantage Project

CLP - Consulted on the City Leadership Programme (CIC)

4. Land in the area of the authority

Land

Sensitive interest

5. Licences to occupy land

Licences

Sensitive interest

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities

None

None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

Empire Fighting Chance

Bristol Together Football Championship

NHS Leadership Academy South West

Sixty One

Project Zazi

GMB

Yale World Fellow/Association of Yale Alumni

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality	Date of registration
Keith Vaz MP - Set of Westminster drinks glasses	7 June 2016

Councillor Jo Sergeant

This Register of Interests was published on Tuesday, 14th June, 2016, 2.41 pm

I, Councillor Jo Sergeant a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

None

None

2. Sponsorship

Sponsorship	
None	None

3. Contracts	
Contracts	
None	None

4. Land in the area of the authority	
Land	
Sensitive interest	

5. Licences to occupy land	
Licences	
None	None

6. Corporate tenancies	
Corporate tenancies	
None	None

7. Securities	
Securities	
None	None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations	
Name of Organisation	

Portbury Sea Walls Commission

National Trust

Royal Society for the Protection of Birds
(ordinary member)

Dogs Trust (ordinary member)

Bristol Zoo Gardens (ordinary member)

The Labour Party (ordinary member)

Have applied to be LA Governor of Avonmouth
Primary School

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality	Date of registration
None	None

Councillor Paul Smith

This Register of Interests was published on Wednesday, 18th January, 2017, 6.16 pm

I, Councillor Paul Smith a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

Director, Direzione Limited

2. Sponsorship

Sponsorship

None

None

3. Contracts

Contracts

Direzione Limited has a contract with the HR Department to provide market intelligence services.

On being elected I terminated a contract to provide governance and business advice to Ashley Community Housing.

4. Land in the area of the authority

Land

Sensitive interest

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities

None

None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

National Trust Bristol Credit Union Talking Money The Watershed Trading Company The RSA (Fellow) The Institute of Consulting (Fellow) The Labour Party The Co-operative Party Unite the Union

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality	Date of registration
Movers and Shakers - Dinner prior to speaking engagement	May 2019
The Housing Forum - Lunch - speaking engagement	June 2019
National Housing Federation - Conference dinner	September 2019
PRSC - China cup	November 2019

Councillor Clive Stevens

This Register of Interests was published on Tuesday, 12th July, 2016, 9.05 am

I, Councillor Clive Stevens a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

Self: Euronova Limited, Reg Off: Pembroke House, 15 Pembroke Road, BS8 3BA

Spouse: Earthbound, 8 Abbotsford Road, BS6 6HB and Euronova Limited

2. Sponsorship

Sponsorship

The Green Party (campaign expenses only)

3. Contracts

Contracts

None

None

4. Land in the area of the authority

Land

Sensitive interest

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities

None

None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

Central, Clifton and Harbourside NP, Audit Scrutiny Committee, Development Control A Committee and Avon Fire Authority Committee

Westbury Park Dads Football Club

Bristol Tree Forum

FSB (Federation of Small Businesses), Cambridge Alumni Association, INSEAD Alumni Association, SWAIN (SW Angel Investors Association), UWE Alumni Mailing list

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality	Date of registration
None	None

Councillor Jerome Thomas

This Register of Interests was published on Tuesday, 14th June, 2016, 2.47 pm

I, Councillor Jerome Thomas a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

Director of Metro Safety Group

2. Sponsorship

Sponsorship

Payment by Green Party of £800 of election expenses (split with Councillor Paula O'Rourke)

3. Contracts

Contracts

None

None

4. Land in the area of the authority

Land

6 Cornwallis Crescent BS8 4PL

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities

None

None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

Chartered Member of Institute of Occupational
Safety and Health

National Trust Member

Member of Garden Organic

Supporter/Member of Friends of the Earth

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality	Date of registration
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None	None
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Councillor Mhairi Threlfall

This Register of Interests was published on Tuesday, 16th August, 2016, 11.24 am

I, Councillor Mhairi Threlfall a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

University of the West of England, Enterprise
Development Manager

2. Sponsorship

Sponsorship

Labour Party

3. Contracts

Contracts

None

None

4. Land in the area of the authority

Land

Sensitive interest

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities

None

None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

None

None

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality

Date of registration

None

None

Councillor Estella Tincknell

This Register of Interests was published on Tuesday, 28th June, 2016, 8.32 am

I, Councillor Estella Tincknell a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

University Lecturer at the University of the West of England

2. Sponsorship

Sponsorship

None

None

3. Contracts

Contracts

None

None

4. Land in the area of the authority

Land

HFF, 23 St John's Road, Bristol BS8 2EY

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies	
None	None

7. Securities	
Securities	
None	None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations	
Name of Organisation	
Watershed (Director appointed by BCC)	
Bristol Cultural Development Partnership (Director appointed by BCC)	
UCU (trades union)	
Labour Party (political party)	
National Trust (pressure group)	
Clifton Down Community Association (community group)	
Civil Euro Perspective, community interest company (community group)	
Amnesty International (pressure group)	
Bristol Music Trust	

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality	
Name of Donor/Nature of gift or hospitality	Date of registration
Bristol Old Vic, Gala celebration for 250 anniversary	1 June 2016

Councillor Jon Wellington

This Register of Interests was published on Wednesday, 18th January, 2017, 6.44 pm

I, Councillor Jon Wellington a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

PhD Student, University of Bristol. I receive a stipend from the Economic and Social Research Council to cover living costs and fees

2. Sponsorship

Sponsorship

None

None

3. Contracts

Contracts

None

None

4. Land in the area of the authority

Land

Sensitive interest

5. Licences to occupy land

Licences

None	None
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6. Corporate tenancies	
Corporate tenancies	
None	None

7. Securities	
Securities	
None	None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations	
Name of Organisation	
Bristol and Bath Motor Neurone Disease Association	
Campaign for Nuclear Disarmament	
UNISON	
University of Bristol Court	
Totterdown Residents Environmental and Social Action (Tresa)	

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality	
Name of Donor/Nature of gift or hospitality	Date of registration
None	None

Councillor Mark Weston

This Register of Interests was published on Monday, 13th June, 2016, 8.08 am

I, Councillor Mark Weston a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

Ashley Fox MEP - Agent

2. Sponsorship

Sponsorship

The Conservative Party and election expenses

3. Contracts

Contracts

None

None

4. Land in the area of the authority

Land

21 Brentry Lane, Bristol BS10 6QA

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

None	None
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7. Securities	
Securities	
None	None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations	
Name of Organisation	
Police and Crime Panel (Member)	
Henbury and Brentry Community Council (Trustee)	
Friends of Okebourne (Member)	
Bristol Zoo	
@Bristol	

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality	
Name of Donor/Nature of gift or hospitality	Date of registration
None	None

Councillor Lucy Whittle

This Register of Interests was published on Wednesday, 18th May, 2016, 8.10 am

I, Councillor Lucy Whittle a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation	
Employment	

My partner is a director of AA Visuals Limited,
trading as Carbon Visuals

2. Sponsorship

Sponsorship

None

None

3. Contracts

Contracts

My partner is a director of Carbon Visuals who are currently negotiating a consultancy contract with Bristol Waste Company. Carbon Visuals is also in discussions with Bristol City Council about air quality visualisation services

4. Land in the area of the authority

Land

Sensitive interest

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities

My partner owns a 30% share of the equity of Carbon Visuals and is a director of the company

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

Unison

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality	Date of registration
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None	None
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Councillor Chris Windows

This Register of Interests was published on Wednesday, 22nd June, 2016, 8.30 am

I, Councillor Chris Windows a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

None	None
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2. Sponsorship

Sponsorship

None	None
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3. Contracts

Contracts

None

None

4. Land in the area of the authority

Land

Sensitive interest

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities

None

None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

Avon Fire Authority`

Charity - Trustee - Bristol Deaf

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality	Date of registration
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None	None
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Councillor Mark Wright

This Register of Interests was published on Tuesday, 8th November, 2016, 9.42 am

I, Councillor Mark Wright a Member of Bristol City Council give notice that I have the following financial interests

SECTION 1 - DISCLOSABLE PECUNIARY INTERESTS

1. Employment, trade, profession or vocation

Employment

Software Engineer at Riskaware Inc, Colston Tower, Colston Street, Bristol

2. Sponsorship

Sponsorship

None

3. Contracts

Contracts

None

4. Land in the area of the authority

Land

Property owner at 24 Fraser Street, Windmill Hill, Bristol

5. Licences to occupy land

Licences

None

None

6. Corporate tenancies

Corporate tenancies

None

None

7. Securities

Securities

None

None

PART 2 - OTHER NON-PECUNIARY INTERESTS (voluntary registration)

8. Membership of organisations

Name of Organisation

The Harbourside Forum

St Stephens and St James Charity

The Underfall Yard

PART 3 - GIFTS AND HOSPITALITY

9. Gifts and hospitality

Name of Donor/Nature of gift or hospitality

Date of registration

Bristol Old Vic: 2x tickets to see 'The Grinning Man', at £22 each (£44 total)

7/Nov/2016

January 2017

Councillor Complaints

Audit Committee

27 January 2017

Case Reference	Date Received	Complaint Summary	Paragraphs allegedly breached	Independent Person consulted?	Conclusion	Date Closed
JD5.641	11/10/16	Cllr supported a planning application despite 40 objections, only 1 letter supporting without consulting ward members. The applicant is known to the Cllr and involved in their Party. Cllr did not declare his interest and the interests of the applicant were prioritised over local residents	Not given	No	No action should be taken	02/12/16

